

NORTH HUNTINGDON TOWNSHIP MUNICIPAL AUTHORITY  
 WORK SESSION, SEPTEMBER 14, 2016, 5:30 P.M.  
 YOUGHIOGHENY WATER POLLUTION CONTROL PLANT  
 4222 TURNER VALLEY ROAD, NORTH HUNTINGDON, PA 15642

**Roll Call:**

Jeffrey Fisher	- Present	Michael Branthoover, General Manager	- Present
Thomas Hempel	- Present	Christy J. Raspotnik, Finance Director	- Present
Timothy Hondal	- Present	Christopher Sanner, System Superintendent	- Present
William H. Miller	- Absent	Michael Henao, Asst. System Superintendent	- Present
		Daniel J. Hewitt, Solicitor	- Present
		David A. Coldren, KLH Engineers	- Present

**Citizen's Input**

There were no citizens present.

**Manager's Report**

We will be mailing letters to problem contractors who often do work in the township without getting a required re-inspection permit. There was discussion about customers recently who may have been taken advantage of.

In the past we've received CDBG Grant Funding to replace sewer laterals. The township is applying and if approved will be using it to do the ADA compliant construction at the townhouse, or our Phase 8 Lateral Replacement Project.

There was a blockage at Shorkey Kia. There is a very deep manhole there because there was a large amount of fill placed over and around it. As the guys were putting the jet hose into the manhole, the jet head was going in the pipe, they increased the pressure, the jet head turned around and shot up out of the manhole and fell onto a car. The incident was turned into our insurance company and is taken care of. During the process we were looking for maps and discovered the line had been changed but not conveyed. The work was done and inspected in 2010. The last thing in the file was an email from the then general manager asking the system superintendent if the line was finished. We don't have as-builts and it's not been conveyed. Chris is going to check the grit pit which is part of what caused the problem of the backup, and televise the entire line.

There was a blockage at 2019 Northview Drive, the guys went out and there was a manhole backing up. They tried to televise the line but the jet head got stuck. They tried to dig between the manholes but they couldn't find the line. There is a vacant lot next door that has been being filled with asphalt, cement, dirt, etc. which we believe pushed the line down the hill. A solution was suggested by Chris and Michael to move the manhole down the hill a little and shoot across and pick up our line about three manholes down.

Things have been relatively quiet at Penn's Woods Phase 3. We have gone out and spoke with some of the residents. The superintendent of the contractor doesn't have very good people skills, however they are progressing fine. Their contract time expires November 11 and we see no reason why they shouldn't hit that.

The safety manual is done but management will be going over it one more time to check for errors.

There is a resident, Scott Stauffer of 7788 Oxford Court who is requesting exemption from the lateral and dye test fee. He is disputing the legality of the language. He's picking apart bits and pieces of the rules and regulations. He said the fee is excessive. It's up to the Board to take action at the regular meeting if they would like to make an exemption or not.

The Worker's Compensation insurance expires September 30, 2016. The AmeriHealth (United Wisconsin Insurance Company) renewal quote is \$29,580. The current premium is \$30,598 so we are actually saving \$1,000. The other company that quoted is HARIE and their quote was for \$31,800. AmeriHealth will be recommended at the regular meeting.

The 2017 PMRS MMO calculation has to be done annually based on W2 information from the current year to come up with our projected cost for the next year. This year is \$158,757 which is about \$100 cheaper than last year however it does include an unfunded liability of \$31,826.

The Summer Celebration wasn't very well attended but it was good to interact with folks. It might have been more successful if it were a little cooler. People were amazed at the demonstration with the toilet paper and flushable wipes. Mr. Hempel and Mr. Fry were there along with Chris, Michael, Christy and Mike.

Mr. Hempel said we have an awesome group of people. It really showed the residents of North Huntingdon what a great operation we have.

The Board discussed taking our information to the school district to educate students.

**Solicitor's Report**

Earlier this year we adopted Resolution #3 that approved the WWMA seventh amendment. Afterwards, the resolution was tweaked and it needs to be approved again. The service agreement is being finalized this week or next. The Act 537 Amendment was not necessary. The Alcosan agreement was forwarded to them for comment. WWMA's engineer has already approved the sale which is part of the trust document. We have the Trafford agreement. The DEP is getting to the consent order. DEP 2 has been processed. We have the railroad permits which will have to be done once all is said and done.

The conveyance for the Villas of Buena Vista will not be done this month because we still don't have narrative language.

The Brookhaven Phases 3 & 4 agreement is ready to go. They have posted the bond and have started Monday.

We've requested a developer's agreement and commercial tapping agreement from Huntingdon Marketplace.

**Engineer's Report**

Authorization will be requested in the regular meeting for Change Order #1 under the lateral project, Contract 2016-03. The bids came in a little higher than the grant allocation. The grant allocation was \$223,000. The bid came in at \$239,094. The county had to add \$16,094 to the grant which they've done. We have the final pay request from Advanced but we also need an adjusting change order to adjust the final contract amount which came in \$6 less than their contract.

The contractor spent a late night getting the transfer from the original to the new force mail for Hartford Heights. That was about two weeks ago.

The proposal for Penn's Woods Phase 4/Markview Manor Phase 1 will be presented. An aerial photo will need to be done by T3 and mapping prepared for the rest of Penns's Woods and Markview Manor. The cost for that is \$15,500 and it's been added to the survey phase. The summary cost is \$96,700 which includes everything.

**System Superintendent's Report**

Another flow study was done this week. The first study was done on July 28, 2016 in Park Meadows and Falcon Ridge just above the pump station. The last several manholes tested that evening were showing more significant amounts than what should be there at that time. The time was around 5:30, 6:00 range when people may be getting up for work. It was decided that would be the point where they would start at this study. This past study didn't show anything significant but they were able to eliminate some things. Some areas along the stream between Woodridge and Falcon Ridge coming down from Tuscan Hills were not getting anything in from that drainage. There were no surprise water lines getting in. Now we are going to be getting into our Fall wet season and especially during heavy rains we will be going out even during the day and start looking at those areas and see how much excess water is coming in from those individual lines.

**Assistant System Superintendent's Report**

Everything on his report had already been discussed. Everyone talked about the Summer Celebration and our displays.

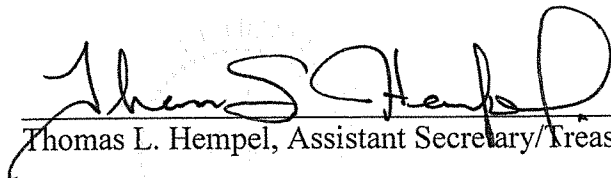
**Finance Director's Report**

There was nothing to report. Props were given to the office staff. It's a great group, she's proud of them and they all help out when it's needed.

Mr. Hondal threw out the idea of an employee appreciation lunch.

**Adjournment**

The Work Session adjourned at 6:31 PM.

  
Thomas L. Hempel, Assistant Secretary/Treasurer