

NORTH HUNTINGDON TOWNSHIP MUNICIPAL AUTHORITY  
 WORK SESSION, MARCH 8, 2017, 5:30 P.M.  
 YOUGHIOGHENY WATER POLLUTION CONTROL PLANT  
 4222 TURNER VALLEY ROAD, NORTH HUNTINGDON, PA 15642

**Roll Call:**

Jeffrey Fisher	- Present	Michael Branthoover, General Manager	- Present
Thomas Hempel	- Present	Christy J. Raspotnik, Finance Director	- Present
Timothy Hondal	- Present	Christopher Sanner, System Superintendent	- Absent
William H. Miller	- Present	Michael Henao, Asst. System Superintendent	- Present
Charles Denning	- Present	Daniel J. Hewitt, Solicitor	- Present
		David A. Coldren, KLH Engineers	- Present

**Citizen's Input**

There were no citizens present.

**Manager's Report**

Mr. Denning was welcomed to the Board.

Mr. Branthoover has continued calling but hasn't received a return call from the Clean Water Assistance Fund. Per Mr. Miller's suggestion he contacted the Westmoreland County Area of the Aging and was directed to "211" which is the Southwestern PA United Way, they help people with hardships and offer assistance paying utility bills for those who qualify. Other assistance available which we notify people of are Catholic Charities, St. Vincent DePaul and the Salvation Army. He will continue to try to get an answer on the Clean Water Assistance Fund.

The CDBG Laterals Phase 6 and Penn's Woods Phase 2 were completed almost 18 months ago. The maintenance bonds are expiring April 1, 2017 and May 1, 2017 respectively. A walk through will be done next week and we'll have Advanced Contracting will come back to complete the punch list items.

The Rate Mitigation Account through Municipal Benefits Services, is a dividend account that keeps growing year after year. Right now the account has almost \$15,500 available for immediate use, last year it had \$7,880. This money can be used to pay down healthcare costs for the authority, it doesn't go back into the employees accounts. It was suggested to let it ride another year, right now it will pay 50% of one month's premium, next year it might pay for a whole month.

Statements of Financial Interest are due by May 1, 2017.

The Board Reorganization will happen this evening.

A Public Work Session was held on February 22, 2107 for Penn's Woods Phase 4 and Markvue Manor Phase 1 project areas. There were over 100 people in attendance and probably our best meeting thus far.

Mr. Miller commented he attended the meeting and he complimented the staff on a meeting well run. He's sure when the people left that meeting they had a much better understanding of what the project was about and what it was going to mean to them.

Attorney Hewitt added there were many people in attendance who are not residents of the current phases, they just want to know what's coming and want to be proactive and involved.

HomeServe met again with the staff, the bottom line is we're looking at offering sewer lateral insurance and water line insurance to residents. The monthly fees for residents are going to be \$10.49 for the exterior lateral sewer line and \$5.99 water line coverage, interior plumbing will also be offered for \$14.99. It's 100% replacement and not a spot repair. They do not cover code violations such as not having a vent, trap and cleanout. However, if we discover they have roots in the line, they will replace the whole line. There was much discussion.

A resident came to the office about a month ago to see about getting public sanitary sewer service in the Ipnar Road area. We can serve a few homes by going to Falcon Ridge Pump Station, it's about 500 feet and would require an easement. Studies have been done and we could go by gravity to Sewickley Township. There would also be an opportunity to put sewers on Turkey Farm Road which would also flow to Sewickley Township. We need to see if they have capacity and this would help our Act 537 Plan to sewer unserved areas.

As requested the one-year proposal for Fiscal Year 2017 was obtained from Maher Duessel. The price is \$20,100 which is the same price they proposed in their three-year proposal.

### **Solicitor's Report**

A couple development agreements have been cleaned up. We finally got the conveyance document back from Shorkey KIA. We also have an updated conveyance for the McConnell Plan. Those will both need recorded.

We are still dealing with the properties that had two laterals going into one line and the feud that has arisen from that. Last we heard was the Stein property wanted to be sold and they were requesting to put money in escrow. Given the length and nature of this dispute we said we don't want money in escrow, we want the problem solved. Dan spoke with Attorney Kober in mid-February and they were working with Jim Duffy's office to come up with a deal.

**Engineer's Report**

The Bid Opening for Penn's Woods 4 and Markvue Manor 1 is scheduled for April 7. The hope is to have a recommendation for award at the April Board meeting.

The Chapter 94 Report was presented for review. It looks at capacity and outlines the working of the system and is due to the DEP each year. The report looks at the hydraulic loading and the organic loading at the plant. It looks at the past five years, the current year and projects out five years. They want to see how the flows and loading project to the design capacity.

Last month the possible future site plan for the plant was provided for the "Basis of Design Study". Next month a formal presentation will be given. The total cost estimated for the main process including bonds and insurance is \$27.3 million. Beyond that we would be looking at moving the administrative offices to the plant at around \$2.3 million. Then also adding a lab and locker room at the garage building would be \$1.1 million.

**Assistant System Superintendent's Report**

There were no items to report.

**Finance Director's Report**

Last month Christy mentioned the electrical contract that is due to expire in June. She entered into an agreement with Mid-Atlantic Energy who had the best price. Right now we're paying \$.0725 per kilowatt hour, we've locked in at a new price of \$.055. Based on last year's usage it's a savings of \$1,300 to \$1,600 per month, which is \$15,000 to \$19,000 annually.

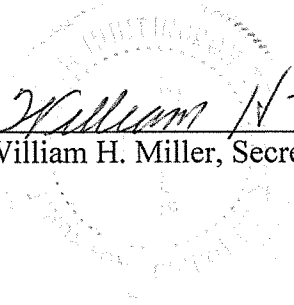
Next month the management team will continue working on the Fiscal Year 2018 Operating Budget and 5-Year Capital Plan. Christy will have the preliminary budget ready to review at the next month's meeting.

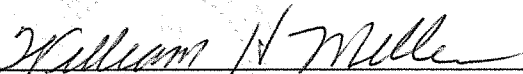
**Executive Session**

At 6:15 pm the Board went into executive session and at 6:55 pm they came out of executive session.

**Adjournment**

The Work Session adjourned at 6:55 PM.



  
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William H. Miller, Secretary