

NORTH HUNTINGDON TOWNSHIP MUNICIPAL AUTHORITY
 WORK SESSION, JUNE 10, 2015, 5:30 P.M.
 YOUGHIOGHENY WATER POLLUTION CONTROL PLANT
 4222 TURNER VALLEY ROAD, NORTH HUNTINGDON, PA 15642

Roll Call:

Jeffrey Fisher	- Present	Michael Branthoover, General Manager	- Present
Todd M. Fry	- Present	Charles J. Gilbert, System Supt.	- Present
Timothy J. Hondal	- Present	Christy J. Raspotnik, Finance Director	- Absent
Joseph M. Korenic, Jr.	- Present	Christopher Sanner, Asst. System Supt.	- Absent
William H. Miller	- Present	Daniel J. Hewitt, Solicitor	- Present
		David A. Coldren, KLH Engineers	- Present

Citizen's Input

There were no citizens present.

Manager's Report

The report was presented and there were no questions.

Ms. Kansky was in last month asking for leniency. A letter was sent to her stating the Board had decided not to grant it. She came in the office today and paid a total of \$6,391.53 paying off the assessment and back rental fees.

The General Manager's Bond was received. It was \$100.

Janelle Krusper plead guilty at the magistrate on May 12, 2015 and was assessed a \$500 fine for failing to make repairs to her lateral line. Since she has not done anything, another claim will be filed on June 12, 2015.

A conversation was had with Tom McGuire regarding Bridge Street. He needs to send the folks at the cemetery a notice of violation. There was some discussion back and forth between the attorneys. The owner represented by Bill McCabe decided we only needed a 10 foot easement. That has been corrected. Attorney Hewitt spoke with Bill Caruthers who said he and Bill McCabe are still going back and forth trying to get the paperwork finalized.

The pre-construction meeting was held with the county on June 3, 2015. We got the notice to proceed for the CDBG Project Phase 6 Laterals.

We are going to re-apply for funding again in October for Phase 7 of the CDBG funding. We discovered we are eligible to re-apply and hope to get the township on board to do that again for us.

The pre-audit walk-through was done last Wednesday with Maher Duessel. Confirmations were sent to the banks and residents. The formal audit will begin June 19, 2015.

Mike, Chuck, Chris and Dave attended the WWMA Manager's Meeting with all the managers from Irwin, North Irwin, and Penn Township. It's an annual meeting they do to give the state of WWMA and talk about lateral I&I and main line I&I. The one item to note is the \$66 million in upgrades they are going to need to do. The impact to our rates are going to be \$11 to \$14 per EDU per month. The amounts they show already includes the \$5 they hit us with years ago. They have been saving for this.

We have designed a spreadsheet for project customer complaints. It will be on the shared drive of our computer system which means everyone will have access.

There was talk last month about looking at PennDOT's requirements for working in the rights-of-way. Mike Slope was contacted and he indicated we could go onto PennDOT's website. There's a Chapter 459 called Occupancy of Highways by Utility's. There's also a Chapter 441 with Access to and Occupancy of Highways, Driveways and Local Roads. These can be accessed and downloaded at any time we need them. There was discussion about a training program. There is confined space training set up for next week. The flagging program can be set up for the Fall.

The property and liability insurances are due for renewal through MRM PLT. The renewal date is 7/15/15 and it runs through 7/15/16. The rates have stayed the same but the premium has increased. The current premium will be \$107,748. That's an increase of \$4,093 annually. The property value has been appraised and increased about \$1.5 million. The vehicle fleet increased one vehicle which was \$360,000. Once the old vactor truck is sold, the overall vehicle coverage will be reduced \$185,000 so it will cause a reduction in premium. Over the last eight years we've received about \$108,000 in dividends from MRM. That equates to about \$13,560 per year we've received back. This past year it was about \$19,000. It's based on our experience, MRM's experience and other factors.

The public official's liability insurance is renewing at a \$200 savings. Last year it was \$6,166 and this year it's going to be \$5,966.

It will be recommended to re-advertise the jet truck for sale. The bids came in and the highest was \$36,000 which is about half of what we were anticipating. There was some confusion in the bids. One gentlemen came in and said he didn't know he had to put the 10% down. The specs are very clear. Specs will be mailed to all those who bid. We'll re-advertise and hopefully we'll get more bidders.

There is budget for one or possibly two Board Members to attend the WEFTEC 2015 conference. The deadline is July 15 to get the early bird discount.

Every year, NHTMA sponsors the Westmoreland Cleanways Annual Household Hazardous Waste Collection along with the Township. This year, the county is requesting \$880 so our share would be \$440. We write a check to PA Cleanways, the Township cuts one and we send those in together. They are requesting we sponsor that again this year.

Approval will be recommended for the Indian Lake Villas Developers Agreement. That will be approved pending the sale. We'll hold the documents until everything goes through.

Solicitor's Report

All items were reviewed in Executive Session.

Engineer's Report

Advanced Contracting is making out very well in Penn's Woods Phase 2. They are about 1/3 complete with their project. Their portion of St. Clair is complete and they are currently working on Anderson and then will move over to Niagara. There have been no complaints.

Building Lateral Phase 6 is also Advanced Contracting. The pre-construction meeting was held and they will do the grant laterals on Anderson as they proceed with the main line.

A resident from Horseshoe Drive approached NHTMA requesting sanitary sewer service but he's in South Versailles. He has a letter from South Versailles Borough that says he can pursue other avenues for obtaining sewer service. We looked at what it would take to tie him in. There are about 20 homes on Horseshoe Drive that could connect into our system. A quick estimate was done and it's roughly 1,400 feet of main line, sewer, lateral extensions, and road restoration and works out to about \$328,000 to sewer that area. That's about \$16,400 per house. A survey will be taken of the residents. The Board of Supervisors of South Versailles have given their approval.

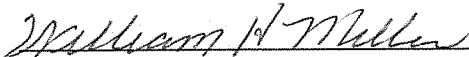
There is a resident on Barnes Lake Road who has a malfunctioning septic system and is looking for a solution. There are 12 homes around the Hahntown-Wendel Road area. Gravity service is not available. A low pressure system would be installed with a two inch force main. Each home would have a grinder pump. There would be 1,700 feet of pressured sewer, 12 grinder pumps, road restoration and driveway restoration. The total would be just under \$280,000 divided by 12 homes would be \$23,000 per resident. A survey will be taken of the residents. DEP regulations say the authority will have to be responsible for the grinder pumps.

System Superintendent's Report

Abel Recon came back to do the extra manhole that was found. They are supposed to do the other two this week and that project will be done.

Adjournment

The Work Session adjourned at 6:58 PM.



William H. Miller, Secretary