

NORTH HUNTINGDON TOWNSHIP MUNICIPAL AUTHORITY  
 REGULAR MEETING, JUNE 11 2014, 7:00 PM  
 YOUGHIOGHENY WATER POLLUTION CONTROL PLANT  
 4222 TURNER VALLEY ROAD, NORTH HUNTINGDON, PA 15642

**ROLL CALL:**

Todd Fry	- Present	Michael Branthoover, General Manager	- Present
Timothy Hondal	- Present	Charles J. Gilbert, System Supt.	- Present
Joseph Korenic, Jr.	- Absent	Christopher Sanner, Asst. System Supt.	- Present
William H. Miller	- Present	Donald J. Snyder, Jr., Solicitor	- Present
William E. Miller	- Present	David A. Coldren, KLH Engineers	- Present

The Regular Meeting of the North Huntingdon Township Municipal Authority was called to order at 7:00 P.M. by Timothy Hondal, Chairman. Michael L. Branthoover called the roll and a quorum was present.

**CITIZEN'S INPUT**

There were no citizens present.

**ENGINEER'S REPORT**

Mr. Coldren presented an engineering proposal for the Penn's Woods Phase II Sewer Replacement Project. The proposal is dated June 4. The fees are for survey design, bid, construction phase services and record drawings. The total engineering fee would be \$77,200. That is to replace approximately 4,000 feet of eight inch sanitary sewer in the Penn's Woods area.

Motion: W E Miller                      Motion to accept the proposal for Phase II of Penn's Woods  
 Fry    in an amount not to exceed \$77,200.

Motion Carried 4 – 0 – 0

Mr. Coldren presented an engineering proposal for the electrical control panel relocations at five of the pump stations. The proposal is dated June 4. The fee to complete the engineering work is \$18,800.

Motion: Fry                                      Motion to approve the engineering proposal for the  
 W E Miller                                      pump station electrical control work in the amount not to  
     Exceed \$18,800.

Motion Carried 4 – 0 – 0

**SOLICITOR'S REPORT**

Attorney Snyder presented the Brookhaven Agreement which is an agreement between the Authority and Penn Township Sewage Authority. Brookhaven is located partly in Penn Township and partly in North Huntingdon Township.

Motion: W H Miller                      Motion to adopt this agreement as presented and to  
          W E Miller                      authorize the officers to execute it.

Motion Carried 4 – 0 – 0

Attorney Snyder presented Resolution #4 of 2014 which is the tap fee resolution. This is the resolution which incorporates the recommendation of the consulting engineer with respect to tapping fees and the schedule of tapping fees.

Motion: Fry                              Motion to adopt the resolution as presented effective July 1.  
          W E Miller

Motion Carried 4 – 0 – 0

**MANAGER'S REPORT**

Motion: W H Miller                      Motion to approve the minutes of the Regular Meeting on  
Second: W E Miller                      May 14, 2014.

Motion Carried 4 – 0 – 0

Motion: Fry                              Motion to approve the minutes of the Work Session on  
Second: W E Miller                      May 14, 2014.

Motion Carried 4 – 0 – 0

Motion: W H Miller                      Motion to approve payment of the bills:  
Second: Fry                              Capital Reserve Requisition #161 -- \$ 8,587.00

Motion Carried 4 – 0 – 0

Motion: Fry                              Motion to approve payment of the bills:  
Second: W E Miller                      Administration and System -- \$168,782.52

Motion Carried 4 – 0 – 0

Motion: W H Miller  
Second: W E Miller

Motion to approve payment of the bills:

Payroll -- \$ 92,828.83

Motion Carried 4 – 0 – 0

**OLD BUSINESS**

Mr. Branthoover requested the Board ratify the Leader easement that was signed on May 2, 2014 which was an easement for storm water onto our right-of-way.

Motion: W E Miller  
Second: W H Miller

Motion to ratify the Leader easement.

Motion Carried 4 – 0 – 0

Mr. Branthoover requested permission to hire a laborer. His name is George Davis Jr. His wage will be \$18 per hour with a 90-day working probationary period pending a criminal background check and drug test.

Motion: Fry  
Second: W E Miller

Motion to hire George Davis Jr. in the amount of \$18/hour with a 90-day working probation pending additional approvals and investigations.

Motion Carried 4 – 0 – 0

**NEW BUSINESS**

Mr. Branthoover requested the Board adopt Resolution #3 of 2014 for the Management Salary Scale per the PMAA schedule for 2014 including a 1.6% CPIU adjustment for 2015.

Motion: W H Miller  
Second: W E Miller

Motion to approve Resolution #3 of 2014 regarding the Management Salary Scale.

Motion Carried 4 – 0 – 0

Mr. Branthoover requested permission to promote the clerical employee, Kelli Huss to the vacant billing clerk position at a premium rate of \$.95/hour more. It is vacant due to Christy Raspotnik's promotion.

Motion: Fry Motion to promote Kelli Huss to the billing clerk position  
Second: W E Miller paying a premium of \$.95/hour more.

Motion Carried 4 – 0 – 0

Mr. Branthoover requested permission to hire one clerical employee, Kristin J. Schade. Her starting rate will be \$15.00 per hour with a 90-working day probationary period pending a criminal background check and successful drug test.

Motion: W H Miller Motion to hire Kristin J. Schade in the amount of \$15/hour  
Second: Fry with a 90-working day probation period pending  
background and drug testing.

Motion Carried 4 – 0 – 0

### ANNOUNCEMENTS

An Executive Session was held during the Work Session for the purposes of discussing legal and personnel matters.

### ADJOURNMENT

Motion: Fry Motion to adjourn.  
Second: W E Miller

Motion Carried 4 – 0 – 0

Meeting adjourned at 7:18 PM.

  
\_\_\_\_\_  
William H. Miller, Secretary