

NORTH HUNTINGDON TOWNSHIP MUNICIPAL AUTHORITY
REGULAR MEETING, June 1, 2011
NORTH HUNTINGDON TOWN HOUSE 7:00 P.M.

ROLL CALL:

Andrew Blenko	- Present	Kate Petrosky, Manager	- Present
Timothy Hondal	- Present	Donald J. Snyder, Jr., Solicitor	- Absent
Edward Shields	- Present	Daniel J. Hewitt, Solicitor	- Present
Drew Polczynski	- Absent	Charles J. Gilbert, System Supt.	- Present
Joseph Korenic, Jr.	- Present	David A. Coldren, KLH Engineers	- Present
		Mike Branthoover, Finance Director	- Present

The Regular Meeting of the North Huntingdon Township Municipal Authority was called to order at 7:02 P.M. by Andrew Blenko, Chairman. Mrs. Petrosky called the roll and a quorum was present.

CITIZEN’S INPUT

There were no citizens present.

ADOPTION OF BUDGET FOR FISCAL YEAR 2012

Mrs. Petrosky stated the first action was to adopt the budget for Fiscal Year 2012 as presented by KLH Engineers, Inc.

Motion:	Blenko	Motion to adopt the budget as presented by KLH
Second:	Hondal	Engineers, Inc.

Motion Carried 4 – 0 – 0

Mrs. Petrosky stated the rate resolution increases the rate by \$1.25 to \$43.30 per month.

Motion:	Hondal	Motion to pass Resolution #2 of 2011 as described.
Second:	Korenic	

Motion Carried 4 – 0 – 0

Mr. Blenko stated Resolution #3 of 2011 adjusts the tap fee to \$3,300 effective July 1, 2011.

Motion: Blenko Motion to adjust the tap fee to \$3,300.
Second: Shields

Motion Carried 4 – 0 – 0

ENGINEER’S REPORT

Mr. Coldren reported that KLH is requesting authorization for the Authority to purchase two single-user licenses for Arc View Software. The anticipated cost is \$1,500 per user license for a total of \$3,000. That will cover the first year’s annual maintenance fee. Future maintenance fees are anticipated to be \$500 per year.

Motion: Hondal Motion to approve the purchase two licenses for the
Second: Korenic Arc View Software at a cost of \$3,000.

Motion Carried 4 – 0 – 0

Mr. Coldren presented an engineering proposal to replace miscellaneous lines throughout the Yough drainage system. This would be on Richard Drive, Wayne Drive, Torie Drive, Pettigrew Road and Colonial Manor Road. The anticipated construction cost is \$330,000. The engineering is broken down into several phases. The survey and design phases would be hourly not to exceed costs of \$5,600 for the survey and \$22,000 for the design. There would be lump sum fees for the bid phase, construction phase, GPS and record drawings not to exceed \$36,500.

Motion: Hondal Motion to approve the proposal to proceed with the projects
Second: Shields as listed with a price not to exceed \$36,500.

Motion Carried 4 – 0 – 0

Mr. Coldren stated they would like to switch the disinfection system at the Yough Plant from chlorine gas to bulk sodium hypochlorite. The proposal has already been approved by the Authority and KLH is now looking to continue with the design. The research has been done on alternate systems. They have all agreed the bulk storage sodium hypochlorite is the most appropriate.

Motion: Blenko Motion to proceed with the bulk storage hypochlorite
Second: Hondal system.

Motion Carried 4 – 0 – 0

Mr. Coldren said the Emergency Construction Services Contract was bid on May 2, 2011. Only two contractors provided quotes. This is an hourly-based contract which will be for two years. The low bidder was JLB Holdings, Inc. John Brentzel has done work for the Authority in the past. He did the work over on Nathan and Nicole Drive. He has provided the proper bid security. It is being recommended that Contract 2011-2 be awarded to JLB Holdings, Inc.

Motion: Shields Motion to award Contract 2011-2 to JLB Holdings, Inc. for
Second: Hondal a two-year period for emergency construction services.

Motion Carried 4 – 0 – 0

Mr. Coldren presented the Yough Pole Building proposal dated May 31, 2011. This is to prepare the bid documents to construct a pole building or a storage building at the Yough Plant. There would be a building permit required from the Township. The design proposal including all phases of the project would be \$11,900. The total project cost is anticipated to be about \$65,000.

Motion: Korenic Motion to move forward with the Yough Pole Building
Second: Hondal proposal not to exceed \$11,900 for engineering fees.

Motion Carried 4 – 0 – 0

Mr. Coldren presented the proposal for the Stewartsville Pump Station emergency bypass. DEP wants the bypass re-routed. The design proposal total cost for all phases from survey through completing the record drawings would be \$12,700.

Mr. Blenko asked how much line they are dealing with? Mr. Coldren replied it is 300 feet of line but metering is where the cost is coming into play to prepare the electrical design.

Mr. Blenko asked why there is electrical design to bypass storm water around a wet well? Mr. Coldren replied that the DEP wants an electronic metering device on it so they can tell when it does bypass and how much flow is being bypassed.

Motion: Blenko Motion to accept KLH's proposal for engineering services
Second: Hondal for the Stewartsville Pump Station Bypass not to exceed
\$12,700.

Motion Carried 4 – 0 – 0

MANAGER'S REPORT

Motion: Hondal Motion to approve the minutes of the Regular Meeting on
Second: Korenic April 6, 2011.

Motion Carried 3 – 0 – 1 (Shields)

Motion: Korenic Motion to approve the minutes of the Work Session on
Second: Blenko April 6, 2011.

Motion Carried 3 – 0 – 1 (Shields)

Mrs. Petrosky stated there was no meeting in May 2011 due to the lack of a quorum.

Motion: Korenic Motion to approve the minutes of the Budget Work Session
Second: Hondal on April 6, 2011.

Motion Carried 3 – 0 – 1 (Shields)

Motion: Blenko Motion to approve the minutes of the Budget Work Session
Second: Korenic on April 27, 2011.

Motion Carried 3 – 0 – 1 (Shields)

Motion: Shields Motion to ratify payment of the May bills:
Second: Hondal
Capital Reserve Requisition #124 -- \$133,103.79
Administration and System -- \$139,682.13
Payroll -- \$116,125.58

Motion Carried 4 – 0 – 0

Motion: Blenko Motion to approve the following bills:
Second: Shields
Capital Reserve Requisition #125 -- \$114,043.55
Administration and System -- \$513,839.96
Payroll -- \$ 99,369.44

Motion Carried 4 – 0 – 0

OLD BUSINESS

There were no items of Old Business.

NEW BUSINESS

Mrs. Petrosky reported the property appraisal proposal from American Appraisal was \$6,500.00.

Motion: Hondal Motion to proceed with the property appraisal in the
Second: Korenic amount of \$6,500.00.

Motion Carried 4 – 0 – 0

Mrs. Petrosky stated the Board has decided to table the item of the Safety Program proposal pending additional information.

Mrs. Petrosky said the proposal from Excelos to upgrade the administrative server is \$19,417.82 and that includes a \$1,000.00 contingency.

Motion: Korenic Motion to proceed with the server proposal in the amount
Second: Blenko of \$19,417.82.

Motion Carried 4 – 0 – 0

Mrs. Petrosky stated the final item would be to approve the conveyance of Phase VII of the Lincoln Hills Plan. They have met their obligations under their Developer’s Agreement. They are still under a Maintenance Bond for another twelve months.

Motion: Blenko Motion to accept the conveyance of the sewers in Lincoln
Second: Shields Hills Phase VII.

Motion Carried 4 – 0 – 0

Mr. Blenko brought up a new item of business. The Board doesn’t give approval to start on projects until the budget is approved. The budget is never approved until May. What would it take and would it make sense to realign the fiscal year to be the same as a calendar year?

Mrs. Petrosky thought the ideal time would have been to do that when the Swaption was completed and the Trust Indenture was revised.

Attorney Hewitt said an amendment would have to be done with the Trust Indenture.

Mrs. Petrosky asked Mike if it would make any difference to him from the financial end with the normal year end? Mr. Branthoover replied “No, but moving forward no new items should be added until a new five year plan is established.

ANNOUNCEMENTS

An Executive Session was held after the Regular Meeting to discuss litigation matters concerning Glenn Engineering and the Western Westmoreland Municipal Authority, and collective bargaining.

ADJOURNMENT

Motion: Hondal Motion to adjourn.
Second: Korenic

Motion Carried 4 – 0 – 0

Meeting adjourned at 7:40 PM.


Edward P. Shields, Secretary