

NORTH HUNTINGDON TOWNSHIP MUNICIPAL AUTHORITY
 WORK SESSION, JULY 12, 2017, 5:30 P.M.
 YOUGHIOGHENY WATER POLLUTION CONTROL PLANT
 4222 TURNER VALLEY ROAD, NORTH HUNTINGDON, PA 15642

Roll Call:

Jeffrey Fisher	- Present	Michael Branthoover, General Manager	- Present
Thomas Hempel	- Absent	Christy J. Stewart, Finance Director	- Present
Timothy Hondal	- Present	Christopher Sanner, System Superintendent	- Present
William H. Miller	- Present	Michael Henao, Asst. System Superintendent	- Present
Charles Denning	- Present	Daniel J. Hewitt, Solicitor	- Present
		David A. Coldren, KLH Engineers	- Present

Citizen's Input

There were no citizens present.

Manager's Report

The facilities tour for the Board is going to be August 4, 2017 at 1:00 PM.

A reminder, the Summer Celebration is August 25 and 26 if any Board Members or professional staff would like to attend. We will be hosting a booth again this year.

The Townhouse will be under construction, they are cleaning up the façade and gutters. They are going to pour new concrete out front, the sidewalk and put up new columns. It does not include the ADA improvements they are to make with the CDBG funding. Until they do those, we cannot apply for future funding for our lateral program. The township doesn't know when they will be doing those improvements. That may delay our lateral replacement project another year.

HomeServe will soon be sending a proof of the postcard that will be going out to residents. The mailing date should be the end of July with a full blown launch campaign being set for mid-August when they'll send out all the mailers detailing the insurance. There will be training with the administrative staff. Their logo and a link will be on our website so customers can click it and go directly to the services provided.

There were only 19 laborer applications received in two rounds of advertising. There are 10 that have CDL qualifications, which was the primary requirement. Management still needs to review the applications and schedule interviews.

The Fiscal Year 2017 Audit went very well. The auditors were here a total of seven days instead of the usual 10, so it went very smooth. The preliminary report should be available within the next week or two. Betsy Krisher from Maher Duessell will be here next month during the work session to present the formal audit. Christy was commended for a great job.

Solicitor's Report

Brook Haven Phases 3 and 4 were initially submitted together. Phase 3 construction is complete and Phase 4 is going to be completely redesigned. Shuster wants to close out the developer's agreement for Phase 3. The Conveyance for Phase 3 can be recorded once the new bond is in place.

Engineer's Report

Kukurin has been onsite in Markvue Manor Phase 1 for a little less than a month and they are probably about 40% complete. The line behind Hedy Lynn will be pipe burst. The first payment request for \$59,931.18 will be presented tonight.

Brentzel mobilized today in Penn's Woods Phase 4. Tom Morocco will bounce between the two projects, doing inspections, KLH can assist if it gets too hectic.

The office garage is moving along and plans will be ready next month.

System Superintendent's Report

There was nothing to report.

Assistant System Superintendent's Report

The mass gas flow meters were replaced and are now working properly. The meters have a technology called calibration validation. We don't have to remove the actual meter and send it out to get calibrated, we can do it ourselves with a program. The other main reason we went with this product was to improve our ability to measure how much gas we're wasting.

AmeriHealth is to come to our Safety Committee in August to walk through the last steps needed to become a PA Certified Safety Committee.

Finance Director's Report

Last week we had CPR training from Rescue 8, in the past we've donated \$400 for their service.

Since we've started doing the eBill, we're saving about \$100 a month in postage. There are currently 723 participants.

Executive Session

At 5:47 pm the Board went into executive session and at 6:08 pm they came out of executive session.

Adjournment

The Work Session adjourned at 6:09 PM.



William H. Miller, Secretary