

NORTH HUNTINGDON TOWNSHIP MUNICIPAL AUTHORITY
 WORK SESSION, JULY 10, 2013, 5:30 P.M.
 YOUGHIOGHENY WATER POLLUTION CONTROL PLANT
 4222 TURNER VALLEY ROAD, NORTH HUNTINGDON, PA 15642

Roll Call:

Todd M. Fry	- Present	Kate Petrosky, Manager	- Absent
Timothy J. Hondal	- Present	Charles J. Gilbert, System Supt.	- Present
Joseph M. Korenic, Jr.	- Present	Mike Branthoover, Finance Director	- Present
William H. Miller	- Present	Chris Sanner, Asst. System Supt.	- Present
Edward P. Shields	- Present	Donald J. Snyder, Jr., Solicitor	- Present
		David A. Coldren, KLH Engineers	- Present

The Work Session of the North Huntingdon Township Municipal Authority was called to order at 5:30 P.M.

Citizen's Input

There were no citizens present.

Manager's Report

The General Liability insurance is up for renewal at a cost of \$101,648 through Municipal Risk Management. The premium is up about \$3,480 due to an increase in the value assets and the new garage. The rates are actually the same.

The Public Officials insurance is up for renewal at a cost of \$5,548 through Darwin National. The premium is up \$106 from last year.

The Fiscal 2013 Audit is complete. There were no issues. Betsy Krisher will be in next month to meet with the Board.

The current property insurance appraisal is complete and the reports will be ready in a week or two.

A wage and healthcare comparison was presented to show what other municipalities are doing.

The Marco family has been invoiced for the legal services for their pool. The amount was \$1,873.75. Payment has not been received yet.

There have been a couple 60-day notices sent out to tap-in. A notice was sent to the Meier family at 10330 Barnes Lake Road that they will be billed as of April 1. They have not tapped in yet. A letter will be going out to the day care on Barnes Lake Road that they will be billed beginning July 1 but they haven't tapped in yet.

Solicitor's Report

The WWMA resolution needs to be signed.

A letter has been prepared for Sue Heshizer who requested a five foot variance at the last meeting. The agreement right-of-way has also been prepared. She will be responsible for the engineering and legal costs. Don Synder requested that she sign the letter and return it to him.

The hearing was held in front of the magistrate for Thomas Yeo. The magistrate reduced the charges but put Yeo on notice that he is not allowed to be on Authority property, to be in an Authority office or make threats to the Authority personnel. A letter was sent to Mr. Yeo and there haven't been any issues. The work will be finished in his yard on July 30 during which Mr. Gilbert will be there and he will request the police to be there.

Payment for the bill of the old Jacktown Hotel is in process. The water authority has issued a credit. Ross has told his people to pay the bill.

Green Valley Cleaners is in the process of being reduced to judgment. Once there is a judgment, then we can proceed against the property. There may be other liens ahead of us.

Engineer's Report

The new tap fee of \$3,450 will go into effect August 1, 2013. The calculation that supports it was distributed.

The Engineer's Annual Report and the Budget were distributed.

Hometown Rooter is done except for two minor repairs. Within the next month or two, the numbers will be finalized and the contract closed. He's 60 days beyond his substantial completion date as well as the final contract time. The Board will need to decide whether or not to grant him the time extension to get him to project completion.

Advanced Contracting is moving along very well with Country Hills Phase 3. They are about 30% complete. A change order will be presented for \$36,200 to do a second directional drill and pipe installation between Deerfield Drive and Laurel Avenue. He drilled almost 300 feet of eight inch sewer to avoid massive pine trees and tight quarters. It will be a wash because he won't be doing the open cut excavation.

The Larimer line may be surcharging. A proposal may be presented to begin investigation and take a more in depth look at it. The line has been televised and cleaned. The Board discussed making a model.

The Stewartsville Pump Station Emergency Bypass has been advertised. The bid opening will be August 1 and hopefully will be awarded at the August meeting. Construction will start in September or October.

There was an incident with the Scada system where communication was lost. Communication is made through AT&T cell phone service. There are two areas where communication is being lost so boosters are going to be installed. The Board wants to know more about installing hard lines. The Authority is going to look into moving the electrical equipment up in the pump stations in case they get flooded.

About a year ago, a wye was washed out of the force main. This was put back in operation about eight months ago and the second wye washed out. The conclusion is that the flow is eroding the wye. The Authority doesn't want to put things back they way they were so they discussed solutions.

Assistant System Superintendent's Report

The cost estimate for Highland Terrace was presented. Chuck and Chris met with the insurance adjuster from Traveler's.

The disinfection system was started up on June 18. The new disinfection pumps are up and running. They are running on manual right now. Craig Johnson is finishing up the Scada panels so they can be put on automatic mode. All the chlorine gas will be off the premises by the beginning of next week. The need for a hard line was discussed for this as well.

The reports to the DEP have been completed and the DEP was at the Plant today for their annual visit.

Adjournment

The Work Session adjourned at 6:46 PM.


William H. Miller, Secretary