

NORTH HUNTINGDON TOWNSHIP MUNICIPAL AUTHORITY
 WORK SESSION, JANUARY 13, 2016, 5:30 P.M.
 YOUGHIOGHENY WATER POLLUTION CONTROL PLANT
 4222 TURNER VALLEY ROAD, NORTH HUNTINGDON, PA 15642

Roll Call:

Jeffrey Fisher	- Present	Michael Branthoover, General Manager	- Present
Todd Fry	- Absent	Christy J. Raspotnik, Finance Director	- Present
Timothy Hondal	- Present	Christopher Sanner, System Superintendent	- Present
Joseph Korenic, Jr.	- Present	Michael Henao, Asst. System Superintendent	- Absent
William H. Miller	- Present	Daniel J. Hewitt, Solicitor	- Present
		David A. Coldren, KLH Engineers	- Present

Citizen's Input

There were no citizen's input.

Manager's Report

Michael Henao has been working on Active Shooter Training. The County Sheriff would be happy to do it but they have to check with the township police department.

The Oliver properties on Route 30/Center Highway still have not been disconnected from service yet. Chris Sanner is working with them to try to get it finished.

Andy Blenko said the SEO hasn't issued a violation on Bridge Street yet. However, the SEO officer said he was getting ready to issue it.

Mr. Free set up an agreement to pay for service at his commercial property so the water wouldn't be shut off. He has now failed to make two deadlines and we are shutting him off.

All subcontractors and vendors are paid for Penn's Woods Phase 1. We are approximately \$4,000 over Bentley's pay request so that comes out of our funds.

A request was put in for \$223,000 to the county for the CDBG Phase 7 Lateral Project. Dave spoke with Terry Antonucci, at the county, who said he thought we would be getting the full amount. Andy spoke with Burt Getto, from the county, who indicated the county commissioners should be approving it tomorrow.

The NPDES permit has been issued for Penn's Woods Phase 3. Dave is going to apply for the PennDOT Highway Occupancy Permit by the end of this week. Dave and Dan are putting together the easement documents.

There will be a meeting for the residents of Penn's Woods Phase 3 on Wednesday, February 3 at the Townhouse. Permission to advertise will be requested at the regular meeting. The Board Members are invited to attend.

The 2016 Depositories need to be approved.

The Statements of Financial Interest need to be completed for this year.

The Board will need to take action on Reorganization next month.

Authorization will be requested to advertise the 2016 Meeting Dates.

The Computer Use Policy was viewed, discussed and modified as needed.

At the November Work Session Mr. Branthoover made a statement about the WWMA rate increase that he wants to officially retract. The statement was "If we do a one-time increase at the beginning of our fiscal year May 1, 2016, we'll have an estimated \$32,500 windfall." Windfall was a very poor choice of words. He'll retract that specifically. He should have used net income. Additionally he failed to take into account the fact that we will be paying four months of expenses toward their new rate. WWMA will be giving us two rates increases. One is as of January 1, 2016 service in the amount of \$2.50 per EDU. The next is October 1 for October service for an additional \$2.50 per month.

Solicitor's Report

The annual condemnation resolution will be presented for approval at the regular meeting.

Gloria's Bar has sold and we've been paid for our municipal claims in the amount of \$21,822.40. It pays to file. Those were satisfied last week.

Engineer's Report

The plans and specs for the Hartford Heights Force Main Replacement Project are being finished. Authorization to advertise for bid will be requested in the regular meeting.

Resolution #2 of 2016 is for the Cleaveland Price warehouse along Route 993. They are expanding and they need to install a new six inch lateral into the interceptor. They need to cross Route 993. PennDOT wants a \$25,000 security. This resolution gives the Chairman the authorization to sign the appropriate paperwork.

Finance Director's Report

Christy asked Dan if she could finish up the Bentley project.

Attorney Hewitt needs a final print and she should advise his attorney where the money went and here's what's in the hole.

Budget preparation will begin next month.

System Superintendent's Report

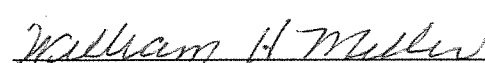
Michael Henao has been working on the lab tech position so that's going to be pushed to next month.

The lab accreditation has been received from PA DEP. It has been renewed for the 2016 year. We have been certified to have the ammonia and to have the fecal change testing done. We will be starting that in 2016 running those parameters in-house so they won't be shipped to an outside lab anymore.

The Elcon proposal has to do with our SCADA System that monitors our pump stations and our plant. Right now, the Authority is working on two separate systems. There is a system that monitors the Plant and there is an online system that monitors the pump stations. The system that monitors the pump stations was originally owned by Siemens. They do all the monitoring and it runs through cell signals. The only cell service we can get through it is AT&T. Siemens has since sold that to Evoqua. They've been ok but there are a lot of our stations, that with their system, we weren't able to monitor a lot of the things that should be monitored. An example is that our Long Run Pump Station is not able to monitor seal water pressure. The system that he was familiar with at Unity Township and Hempfield is called Win911. It's able to be expanded for any station or any plant. Elcon put the proposal together to move in that direction. The software upgrades for the Plant SCADA system so that we will be able to call out from the Plant and have it as the central monitoring station. The total cost is \$6,050.50 to have the software upgraded. The software and equipment needed to put Key Road into our system would be an additional cost of \$14,833.45. Chris would like the Board to consider approving the software upgrade for the Plant. The money is already in Capital for SCADA system upgrades for the Yough facility.

Adjournment

The Work Session adjourned at 6:46 PM.



William H. Miller, Secretary