

NORTH HUNTINGDON TOWNSHIP MUNICIPAL AUTHORITY
 WORK SESSION, JANUARY 11, 2017, 5:30 P.M.
 YOUGHIOGHENY WATER POLLUTION CONTROL PLANT
 4222 TURNER VALLEY ROAD, NORTH HUNTINGDON, PA 15642

Roll Call:

Jeffrey Fisher	- Absent	Michael Branthoover, General Manager	- Present
Thomas Hempel	- Present	Christy J. Raspotnik, Finance Director	- Absent
Timothy Hondal	- Present	Christopher Sanner, System Superintendent	- Present
William H. Miller	- Present	Michael Henao, Asst. System Superintendent	- Present
		Daniel J. Hewitt, Solicitor	- Present
		Amber Leechalk, Solicitor	- Present
		David A. Coldren, KLH Engineers	- Present

Citizen's Input

Joe Funk and Kelli Huss were present but did not approach the Board.

Manager's Report

The 2017 PMAA Board Member Training is being offered again this year. It's going to be on March 7, 2017 in Cranberry.

The management team went to visit Kiski Valley Area Sanitary Sewer Authority for the Basis of Design Project. Afterwards they sat down to discuss how to apply it to our Plant.

RWS is planning a development off of Colonial Manor Road. There's a sewer line there that needs to be extended about 100 feet. It's in a bit of wetlands but that's not the issue. Extending a sewer line is common in our business. We would request the Board make a motion that we acquire a NPDES permit in name only and RWS would be liable for everything.

We've secured the use of the Townhouse Meeting Room February 22, 2017 at 7:00 PM for a Public Work Session for Penn's Woods Phase IV and Markvue Manor Phase I. This is what we've done for all our other projects. The public can come in and ask questions about their properties and we give them an overview. We'll try to get some easements signed. The easements will be a big deal in this project. There are roughly 100 properties effected by the two projects and we need about 60 easements, most being temporary.

Approval will be requested for the depositories for 2017. That will be S&T Bank, Wilmington Trust NA which is an affiliate of M&T Bank, PLGIT (PA Local Government Investment Trust), PSDLAF (PA School District Liquid Asset Fund) and PNC Bank.

Professional fee letters were received from both McDonald Snyder, PC and KLH Engineers, Inc. The fees have remained the same. It was noted both men are now principals in their companies.

Approval will be requested for the 2017 meeting dates and times. There is a change that will state "the Regular Meeting will immediately follow the Work Session but no earlier than 6:00 PM".

Statements of Financial Interest just came in the mail today so they will be handed out next meeting with a copy of last year's forms.

Once the commissioners decide and we have full complement of Board Members, the Board can then reorganize.

Solicitor's Report

Last month we approved the Conveyance Agreement for Shorkey but we haven't received the signed agreement back.

Approval will be requested for the McConnell Plan Conveyance Agreement.

Approval will be requested for Resolution #1 of 2017, the annual condemnation resolution.

There hasn't been any violation activity lately. The only one lingering is Lokay and it's pended for next month.

We are working out some new collection procedures particularly dealing with delinquent accounts.

We got updates from the state on the bidding threshold. They go up every year now based upon the CPU.

Engineer's Report

The plans and specs are being finished up for Penn's Woods Phase IV and Markvue Manor Phase I. Authorization to advertise will be requested with a bid opening in March, awarding the contract in April and construction starting May 1, 2017.

The PA Small Water and Sewer Grant Application was submitted to DCED in October for Wallace Drive. The state has \$22 million to give out. They received 605 applications in the amount of \$170 million worth of requests. They have a Board meeting at the end of March at which time it is anticipated they'll make the award.

System Superintendent's Report

There was nothing to report.

Assistant System Superintendent's Report

We received our permit to operate our lab for 2017 and it will be good until December 31, 2017.

We also received a letter from DEP approving Michael Henao as the lab manager. All of his education was approved. There are some items that we don't currently do in our lab but can be added in the future.

Executive Session

There was an Executive Session that started at 5:51 PM.

They came out of the Executive Session at 6:43 PM.

Adjournment

The Work Session adjourned at 6:44 PM.

William H. Miller, Secretary