

NORTH HUNTINGDON TOWNSHIP MUNICIPAL AUTHORITY
 WORK SESSION, FEBRUARY 10, 2016, 5:30 P.M.
 YOUGHIOGHENY WATER POLLUTION CONTROL PLANT
 4222 TURNER VALLEY ROAD, NORTH HUNTINGDON, PA 15642

Roll Call:

Jeffrey Fisher	- Present	Michael Branthoover, General Manager	- Present
Todd Fry	- Present	Christy J. Raspotnik, Finance Director	- Present
Timothy Hondal	- Absent	Christopher Sanner, System Superintendent	- Present
Joseph Korenic, Jr.	- Present	Michael Henao, Asst. System Superintendent	- Absent
William H. Miller	- Present	Daniel J. Hewitt, Solicitor	- Present
		David A. Coldren, KLH Engineers	- Present

Citizen's Input

Kelli Huss and Joe Funk from NHTMA were there just to observe. They were there representing the union.

Manager's Report

Active Shooter Training has been scheduled for the employees.

The Oliver properties have still not been inspected because they are not returning our phone calls. We can cap the line and send him the bill but we have to give him notice.

The industrial power plant was in the paper but we haven't heard anything about it.

Penn's Woods Phase 1 is done. All of the accounts have been paid. Christy needs to finalize and close it out.

The PNC Standby Bond Purchase Agreement needs to be renewed as it does every year. Last year's rate was .85 basis points and it went up to 1.05 basis points. It will be effective April 1, 2016. The increase adds up to \$9,289 additional expenses this year.

Approval will be requested to authorize the conveyance of the Anthony Marks Line Extension that is a 200 foot line extension on Johnson Avenue.

Union Cemetery/Bridge Street have awarded a contract to Cipra Excavating for \$61,000. They are going to begin excavation shortly. The Plant received a PA One Call.

Official notification was received from the Township they received the letter February 1, 2016 for \$223,000 CDBG Phase 7 Lateral Project. They are going to put it before the Board of Commissioners because there's an amendment which increases the budget from the previous \$110,000 to \$223,000 that we requested.

Penn's Woods Phase 3 Public Meeting went well. There was questions and comments but nobody was angry. There were nine easements signed that evening. There is approximately a 600 foot section between Marbury and Ormsby that we are no longer going to do. The manholes are precast and the lines are in fair condition. It can be spot repaired and lined in the future. We are still on schedule to begin early April.

The Statements of Financial Interest need to be turned in.

Reorganization is in limbo as we're waiting for the Township to re-appoint a board member.

The Electronic Device Use Policy has been revised to add some clarification.

Solicitor's Report

Attorney Hewitt stated his report was covered in Executive Session.

Engineer's Report

The Chapter 94 Reports are being finished and are due into the DEP by March 31.

The Process Lift Station Evaluation will be scheduled for the Work Session next month to have the formal presentation and what needs to be done as far as Indian Lake, Falcon Ridge, the Lower Process Lift Station as well as some pump and interceptor upsizing. It's a big expense. Some of this is driven by the development of Tuscan Hills.

Authorization will be requested to advertise for Penn's Woods Phase 3 construction bids. The estimated cost is \$1 million.

Tuscan Hills Phase 1 is part of a 250 lot subdivision. It was difficult getting the PennDOT HOP mainly because of the developer not providing the proper documentation. We finally got the permit so they can make the connection from one side of Barnes Lake to the other side. This sewer system ties into Woodridge Estates.

Finance Director's Report

The S&T CD was due to renew in January. The rates from PLIGIT are more than double so the money is being moved.

The budget is being worked on. There will be a meeting Tuesday.

Six months of information was pulled about people paying on the portal. There were 63 checks received in August and this past month we received 336. At the beginning of August there were 29 enrolled in e-billing. Now there are 342 enrolled which amounts to about 3%. The number of people who have enrolled on the customer portal to be able to view their account and/or make payments has gone from 612 to 1,216.

System Superintendent's Report

Michael Kerr was in this week to do the NASSCO re-certification training. The training is a national standard for classifying pipe defects. There eight individuals that were re-certified and there were five individuals that were fully certified.

Lone Pine Construction has finally showed up and started on the digester repairs. They've been in all week. It should be completed within a couple weeks.

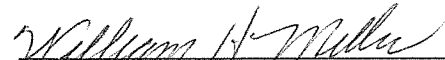
There was a force main break at the Woodside Pump Station. Woodside Pump Station is the western most pump station on the boarder of North Huntingdon and North Versailles on Route 30. Three years ago there had been a break there right under Route 30. John Brentzel was able to pull the old ductile iron pipe out and pull in a new piece of PVC. This time it broke at the intersection of East and Sara at the top of the hill on the opposite side of Route 30 right at the discharge manhole. This is the first time there's been an issue with it since John Brentzel made the repair and it's in a completely different location. These stations have had the force mains in the ground now for 30+ years. It's ductile iron pipe and it's something to seriously think about and talk about starting to replace with the capital budget.

Assistant System Superintendent's Report

There was discussion in December about adding a third member to the lab team. New procedures and new methods are going to be added to the lab in the next months and years. There is a need to add a third person who is trained to perform the procedures.

Adjournment

The Work Session adjourned at 6:46 PM.



William H. Miller, Secretary