

NORTH HUNTINGDON TOWNSHIP MUNICIPAL AUTHORITY  
 REGULAR MEETING, DECEMBER 14, 2016, 7:30 PM  
 YOUGHIOGHENY WATER POLLUTION CONTROL PLANT  
 4222 TURNER VALLEY ROAD, NORTH HUNTINGDON, PA 15642

**ROLL CALL:**

Jeffrey Fisher	- Present	Michael Branthoover, General Manager	- Present
Thomas Hempel	- Present	Christy J. Raspotnik, Finance Director	- Present
Timothy Hondal	- Present	Christopher Sanner, System Superintendent	- Present
William H. Miller	- Absent	Michael Henao, Asst. System Superintendent	- Present
		Daniel J. Hewitt, Solicitor	- Present
		David A. Coldren, KLH Engineers	- Present

The Regular Meeting of the North Huntingdon Township Municipal Authority was called to order at 7:30 P.M. by Timothy Hondal, Chairman. Michael L. Branthoover called the roll and a quorum was present.

**CITIZEN'S INPUT**

There were no citizens present.

**ENGINEER'S REPORT**

Mr. Coldren recommended approval of Change Order #1 under Contract #2016-01. This is the Penn's Woods Phase 3 project and the change order is in the deduct amount of \$120,726.42 and also includes a seven day time extension.

Motion:	Hempel	Motion for the approval of Contract #2016-01 Penn's
Second:	Fisher	Woods Phase 3 Change Order #1 in the deduct amount of
		\$120,726.42 with a seven day extension.

Motion Carried 3 – 0 – 0

**SOLICITOR'S REPORT**

Attorney Hewitt had no items to report.

**MANAGER'S REPORT**

Motion: Fisher Motion to approve the minutes of the Work Session on  
Second: Hempel November 9, 2016.

Motion Carried 2 – 0 – 1 (Hondal abstained)

Motion: Hempel Motion to approve the minutes of the Regular Meeting on  
Second: Fisher November 9, 2016.

Motion Carried 2 – 0 – 1 (Hondal abstained)

Motion: Fisher Motion to approve payment of the bills:  
Second: Hempel

Capital Reserve Requisition #191 --	\$103,173.65
Operating --	\$186,744.45
Payroll --	\$112,390.12

Motion Carried 3 – 0 – 0

**OLD BUSINESS**

Attorney Hewitt proposed Resolution #10 of 2016 to adopt the Fats, Oils and Greases (F.O.G.) Regulation, as an implementation plan, as part of the online and existing rules and regulations of the Authority. It's been about a year long process in order to deal with grease traps and getting grease out of the sanitary lines as much as possible.

Motion: Hempel Motion to approve Resolution #10 of 2016 for Fats, Oils  
Second: Fisher and Greases Regulations.

Motion Carried 3 – 0 – 0

Mr. Branthoover stated while they all worked on getting the FOG information together, Michael is the sole author and Dan went through it for all the legalese. Michael did a very good job that was a great deal of work.

**NEW BUSINESS**

Attorney Hewitt stated the conveyance of sanitary sewer facilities with Courtesy Land Holdings, LP for the relocated line at the back of the Kia site. We don't have the signed conveyance here but we will have it and will get Mr. Hondal's signature. We're looking for a motion to accept the transfer of the relocated line from the property owner to the authority.

Motion: Hempel                      Motion to approve the conveyance of sanitary sewer  
Second: Fisher                      facilities on the Shorkey property.

Motion Carried 3 – 0 – 0

Mr. Hondal stated the Board has approved the management salary increases for the staff.

Attorney Hewitt stated this is a matter of personnel so we're not going to make the specific percentage amounts if any part of the public record at this time. Salary ranges will be included in next year's budget.

**ANNOUNCEMENTS**

An executive session was held prior to the Regular Meeting for the purpose of discussing legal and personnel matters.

**ADJOURNMENT**

Motion: Fisher                      Motion to adjourn.  
Second: Hempel

Motion Carried 3 – 0 – 0

Meeting adjourned at 7:42 PM.

  
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William H. Miller, Secretary