

NORTH HUNTINGDON TOWNSHIP MUNICIPAL AUTHORITY  
 WORK SESSION, APRIL 13, 2016, 5:30 P.M.  
 YOUGHIOGHENY WATER POLLUTION CONTROL PLANT  
 4222 TURNER VALLEY ROAD, NORTH HUNTINGDON, PA 15642

**Roll Call:**

Jeffrey Fisher	- Present	Michael Branthoover, General Manager	- Present
Todd Fry	- Present	Christy J. Raspotnik, Finance Director	- Present
Thomas Hempel	- Present	Christopher Sanner, System Superintendent	- Present
Timothy Hondal	- Present	Michael Henao, Asst. System Superintendent	- Present
William H. Miller	- Absent	Daniel J. Hewitt, Solicitor	- Present
		David A. Coldren, KLH Engineers	- Present

**Citizen's Input**

There were no citizens present.

**Modeling Report & Presentation**

Mr. Coldren introduced Cesar Simon from KLH Engineers, Inc. Cesar did the modeling on the presentation. There is a little more work that needs done as far as one more possible alternative for the future facilities and recommendations. Mr. Coldren presented the report which looked at the sub-basin tributary to the plant and the process lift station. Flow monitoring started in the summer of 2013 and was done for eight months. A second round of flow monitoring was done in the summer of 2015. Cesar took the data, built the hydraulic model of the system and used the data to calibrate the model. Once the calibrated model is built, different scenarios are able to run based on different design storms. DEP talks about 2 year, 5 year and 10 year design storms. DEP has standardized on providing facilities for a 2 year design storm. The report includes recommendations to handle the flows from existing flows, 2 year, 5 year and 10 year storms. The most important thing in the report is the page that shows the present capacity of each of the facilities along with the 2 year, 5 year and 10 year storms and what would be required at each of those facilities to pass that flow. Then there's a cost estimate for each facility upgrade. The conclusion is the facilities that would be recommended for the 2 year design storm with future development: Falcon Ridge, Roseway Boulevard, Indian Lake Interceptor, Pump Station, Brokers Lane, sections of the Guffey Road Interceptor and the Process Lift Station all need upsizing. Mr. Simon presented the modeling.

Mr. Hondal asked if they could also present a multi-year plan.

There was further discussion in length.

**Manager's Report**

The 5 year capital plan may need to be adjusted in light of the improvements and upsizing that was just discussed.

The budget work session will be held after the regular meeting or in between meeting if there's time.

The S&T signature cards need to be signed by everyone.

Summer help will not be requested again this year.

The property and liability insurance is up as of July 15. Our broker, HDH is currently working on proposals for us.

Mr. Branthoover and Mr. Sanner attended the PELRAS Labor Law seminar. The current labor agreement expires December 31, 2017.

Mr. Branthoover mentioned the active shooter training to our credit union representative. She called the deputy who went out the next day to do the same training for them. We are on forefront and were the first authority to do that. Kudos to Michael and Christy for organizing that.

Mr. Branthoover spoke with Tom McGuire from North Huntingdon Township about Bridge Street. He is going to issue another violation to shake the tree. They were supposed to have done this over a year ago and still have not.

We have repeatedly asked Janelle Krusper at 1980 Colleen Drive to repair her line. We took her in front of the magistrate who continued it. Went back, she still refused to repair. She paid a \$500 fine. She's now up for shut off and we believe is going to go through the process of abandoning the property.

Mr. Sanner and Mr. Henao are going to meet the plumber tomorrow regarding the Oliver properties on Route 30 and Buttermilk Hollow.

Mr. and Mrs. Greening at 9921 Deerfield Drive were here two months ago. They had an extra connection into their lateral. We were trying to give them alternative methods to plug up that connection. They contacted a plumber who is willing to do it although it's not going to be able to get there for a month. They also have someone coming out who has the ability to grout the lateral connection. They asked for an extension. Mr. Branthoover feels inclined to give them another 30 days because they are making attempts and are always in contact with us.

Mr. Hondal asked how we'll know the grout is in place.

Mr. Sanner replied we'll be able to televise it.

Mr. Branthoover stated last month the Board approved to begin construction on Penn's Woods Phase 3. We still do not have our NPDES permits. Mr. Branthoover and Mr. Coldren have hounded the DEP with phone calls and emails. Mr. Coldren heard back from Rita Coleman last week. There is a chain of command that starts at the Conservation District, then goes to Chuck Colbert at staff level, now it's gone to Gregory Holesch. Once he reviews it, it goes to Rita Coleman for final signature. According to Rita, it's on the books to be reviewed next week, the week of the 18<sup>th</sup>. Hopefully we'll have it by the end of next week. Rita Coleman explained there was a \$65 million PennDOT project that got fast-tracked and had to hit a certain date. Ours is one of eight applications that is earmarked to be reviewed next week. After that, there are 30 more permits in the que they are backed up on.

Mr. Colden is planning on calling Rita Coleman on the 19<sup>th</sup> to make sure our application is being reviewed next week. The contract was awarded contingent upon receipt of the permit. As soon as the permit is received, contract documents will go out to Greenland. He spoke with Tim Greenland who is wrapping up a couple projects in Monongahela.

Mr. Branthoover mentioned the idea of keeping our project size to under an acre. This would eliminate the whole NPDES process.

There are four easements needed for the Hartford Heights Force Main replacement. Two were signed, one is multiple families and we haven't heard from the fourth party.

The CDBG Phase 7 Lateral Project has 63 qualified properties. There were 69 projected. This was held up because the county was being diligent reviewing applications and getting additional information.

### **Solicitor's Report**

The HOP letter of credit will be ratified on the record tonight.

We have the developer's agreement for the McConnell plan.

The tap fee increase will jump our numbers up so that it matches our current schedule based upon Dave's evaluation.

The WWMA litigation, all the municipal bodies are undertaking the ordinances and resolutions this month. Irwin is adopting tonight. The 25<sup>th</sup> is the last day one of the municipal boards has their monthly meeting. We will meet the deadline the DEP set of May 1. Attorney Hewitt will be asking for a general motion to authorize the execution of the documentation as it comes up. There will be a permit that Mike will need to sign to get the process started to move the part two permit from the WWMA to us.

Last month we spoke about the FOG regulations. We are working on coming up with a plan. We need more information before it's put into place.

Attorney Hewitt distributed an article regarding flushable wipes.

### **Engineer's Report**

Mr. Coldren presented the summary of the bids for the Hartford Heights Force Main. He will be recommending award of the project to Superior Utility Excavating. There were five bids. They just beat out Advanced Contracting. We have not done work with Superior in the past. He checked a handful of references. They have done work for Oakmont Water and Westmoreland Water. They are heavily into the gas industry. Their specialty is directional drilling. They are out of Greensburg. References had all good things to say about them and they would love them to do all their projects. Tonight it will be recommended Contract 2016-02 be awarded to Superior Utility Excavating. We have the PennDOT permit but are still waiting for two easements.

The tap in fee is reviewed annually as part of the budget process. The existing tap fee is \$3,775.00. That is what is charged to any new customer tying into the system. Based on the rules and laws, we're able to calculate the maximum allowable tap fee which is \$3,956.54. He would recommend the Authority adopt a tap fee of \$3,950.00. That allows customers to buy into the system. This will be proposed to be effective July 1, 2016.

### **Finance Director's Report**

Ms. Raspotnik had nothing to report.

### **System Superintendent's Report**

Mr. Sanner had nothing to report.

**Assistant System Superintendent's Report**

Mr. Henao had nothing to report.

Mr. Hempel said as a new Board member he had the pleasure of walking around with Michael and Chris and did a plant tour. He got an insight and understanding of operations. He recommended it to anyone who hasn't done it. He thanked them.

**Adjournment**

The Work Session adjourned at 6:31 PM.

  
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William H. Miller, Secretary