

Connection Procedures

What to Do	When
<p>**Schedule a preliminary inspection with the Authority. Authority will check the existing building drain system to identify any potential illegal connections or substantial structural defects.</p>	<p>Anytime prior to or when purchasing the Tap Permit. Inspections are done on Monday through Friday.</p> <p>Phone 724-863-2860</p>
<p>Authority issues Tap Notice</p>	
<p>Purchase Tap Permit from the Authority</p>	<p>No later than 15 days after receipt of Tap Notice. Cost is _____</p> <p>Checks should be made payable to NHTMA.</p>
<p>Hire contractor to install private lateral per specifications</p>	<p>Anytime after purchasing Tap Permit and after preliminary inspection is complete.</p> <p>Installation must be complete within 60 days of receipt of Tap Notice.</p>
<p>Contractor installs pipe -- Authority must perform visual inspection before backfilling</p>	<p>Inspection must be scheduled at least 24 hours in advance, and is performed Monday through Friday.</p>
<p>**Have septic tank pumped, and filled in and/or collapsed. Provide proof of septic tank cleaning (copy of receipt from septic hauler)</p>	<p>To be completed as quickly as practical upon the successful completion of testing and actual connection.</p>
<p>Schedule final inspection with the Authority.</p> <p>Billing will begin 60 days after Tap Notice has been received.</p>	<p>Authority personnel will need access to your home to conduct a dye test to ensure that all appropriate facilities have been connected to the system. Authority will also check to be sure that all violations found during the preliminary inspection have been corrected.</p>

** -- Does not apply to new construction