

NORTH HUNTINGDON TOWNSHIP MUNICIPAL AUTHORITY
 REGULAR MEETING, FEBRUARY 3, 2010
NORTH HUNTINGDON TOWN HOUSE 7:00 P.M.

ROLL CALL:

Andrew Blenko	- Present	Kate Petrosky, Manager	- Present
Timothy Hondal	- Present	Donald J. Snyder, Solicitor	- Present
Edward Shields	- Absent	Daniel J. Hewitt, Solicitor	- Present
Drew Polczynski	- Present	Chuck Gilbert, System Superintendent	- Present
Joseph Korenic, Jr.	- Present	David A. Coldren, KLH Engineers	- Present

The Regular Meeting of the North Huntingdon Township Municipal Authority was called to order at 7:00 P.M. by Drew Polczynski, Vice Chairman. Mrs. Petrosky called the roll and a quorum was present.

CITIZEN'S INPUT

There were no citizens present.

REORGANIZATION

Mrs. Petrosky stated the Board previously discussed in their Work Session a specific slate of officers:

Mr. Blenko – Chairman
 Mr. Polczynski – Vice Chairman
 Mr. Shields – Secretary
 Mr. Korenic, Jr. – Treasurer
 Mr. Hondal – Assistant Secretary/Treasurer

Motion: Hondal Motion to approve this slate of officers.
 Second: Polczynski

Motion Carried 4 – 0 – 0

Motion: Polczynski Motion to continue current meeting date and time
 Second: Blenko on the first Wednesday of each month, with the
 Work Session at 5:30 PM and the Regular
 Meeting at 7:00 PM.

Motion Carried 4 – 0 – 0

Mrs. Petrosky stated that the depositories currently being used by the Authority are S&T Bank for Revenue, Operating, Payroll, Rights-of-Way and Developer's Escrow. There is also a money market account at PNC as a requirement of the loan for the Yough

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garage. Revenue funds are also at both PLIGIT and the Pennsylvania School District Liquid Assets Fund. Debt Service and Capital Reserve trustee accounts are at M&T Bank. Mrs. Petrosky recommended retaining these depositories.

Motion: Hondal Motion to continue with the current depositories.
Second: Polczynski

Motion Carried 4 – 0 – 0

ENGINEER'S REPORT

Mr. Coldren reported that Trinity Contracting is approximately 90% complete with the SCADA project. Twelve of the thirteen pump stations are online. They are continuing work at Long Run and should be done within the next two weeks.

The Stewartsville Pump Station Modifications contract is with Greensburg Environmental. The discharge pipes are being upsized on all four pumps and the two low-flow pumps are complete. The increase in capacity is what was expected at the designed pumping capacity on pumps one and two at 850 gallons per minute.

Pumps three and four remain to be done and hopefully those will be completed tomorrow. There is a Change Order to add a few additional fittings on pumps three and four. They tried to squeeze a few things in and can't quite do it. It is recommended to add these fittings. KLH has looked at the numbers and the pumps are still going to get the capacity required. The Change Order is in the amount of \$3,780.52 and Mr. Coldren recommended approval.

Mr. Polczynski asked how that fits in with the original budget for the year.

Mr. Coldren said he believed that \$40,000 was budgeted in the five-year plan for Stewartsville. This will be slightly above that, but there are some contingencies in that five-year plan. This actually includes not only the fittings, but also an attachment to all four check valves which will allow the crew to backflow the pumps through the check valve.

Motion: Blenko Motion to approve Change Order #1 for Contract
Second: Hondal 2009-4 in the amount of \$3,780.52.

Motion Carried 4 – 0 – 0

Mr. Coldren stated the third ongoing project is at the Yough Plant replacing the sludge heat exchanger. Lone Pine Construction is doing that work. They arrived on sight last week and had start-up of the unit yesterday. It's been online for a day and a half.

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Things are running well and there are a few punch list items to complete. That should be wrapped up in the next week. There is a payment request on this month's requisition.

SOLICITOR'S REPORT

Attorney Snyder stated there aren't any new developments since last month.

Attorney Hewitt added that he and Mrs. Petrosky have been working over the past several months on some individuals who have refused to follow up on their lateral inspections on sales or refinancings. There were two properties on which charges were filed with the local Magistrate.

Mr. Blenko asked if these are the situations where there is an escrow amount set aside to do the repairs after closing?

Attorney Hewitt replied that this is when the lien letter request came in and they either did not get the inspection done and went ahead and closed, or they were told there was a violation and still went ahead and closed.

Mrs. Petrosky added that the Authority attempted to communicate with the owners several times before referring them to the Solicitor.

Attorney Hewitt stated in all the ones that Mrs. Petrosky has sent to the Solicitor, there were at least three certified letters sent by the Authority. The Solicitor then sent a letter from their office. A quantity of them are coming through and getting the tests done.

Mr. Blenko said you would think the lender would insist that be done and documented. Mrs. Petrosky replied that the Authority notifies the lender and the closing company on every letter. Some of them do follow up. The Authority has done over 1,000 of these tests in a year and a half, and there are only two going to the Magistrate.

Mr. Blenko asked if it was the same letter. Mrs. Petrosky these are both refinances. The lenders are more careful on a sale. On the refinancing, they may skip the Authority altogether even though they are notified and aware of the requirements.

Attorney Hewitt said it's gone very well so far. Most of them have responded to the letter from the Solicitor's office even though they ignored the first three letters from the Authority.

Mr. Hondal asked if this would be a prudent time to institute a policy with guidance for Kate to follow on these as they come up so she doesn't have to reinvent the wheel every time. Why do we send three certified letters? Should the Authority try to

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make personal contact and document it? Send one certified letter and at that point in time policy takes it right to the Magistrate. Mr. Hondal thinks it would behoove the Authority to have something in writing to follow. That way in Kate's absence it can be picked up by someone else. Someone down the road can't claim that the Authority didn't follow policy.

Mrs. Petrosky replied that all of the documentation is a benefit if it becomes necessary to file at the Magistrate. The Authority sincerely tries to be sympathetic with people and make every effort to get it resolved outside of the legal process.

Mr. Hondal stated that he thought the Authority can still make the effort, but should have some sort of standard. That way one person can't say he only received two letters, but his neighbor received five.

Attorney Hewitt said he and Kate would outline what they've done so far and present it next month.

Mr. Polczynski asked if the lender, realtor or the closing company would be in any way an accessory or liable for any of this?

Attorney Hewitt said generally not, although there's been one closing company that has been a return problem. The Solicitor sent a letter to them saying please note this and had two very nice telephone conversations with the paralegal there. Mr. Hewitt explained that the Authority can't allow this to continue and if they see it continuing ultimately they will have to sue these people if they don't follow through.

Attorney Snyder added the simple answer to the question is that the lender isn't responsible. It's the property owner that bears the responsibility. It's up to the property owner to understand they are the ones on the hook.

MANAGER'S REPORT

Motion:	Blenko	Motion to approve the minutes of the Regular
Second:	Polczynski	Meeting on January 6, 2010.

Motion Carried 4 – 0 – 0

Motion:	Blenko	Motion to approve the minutes of the Work
Second:	Polczynski	Session on January 6, 2010.

Motion Carried 4 – 0 – 0

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<p>Motion: Polczynski Second: Hondal</p>	<p>Motion to approve the following bills: Capital Reserve Requisition #109, \$217,443.41; Administration and System, \$271,316.37 and Payroll, \$106,862.85.</p>
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Motion Carried 4 – 0 – 0

Mrs. Petrosky stated they would not be taking any action on the GIS data entry proposal.

Mr. Hondal asked if it was necessary to make a motion to table the action on the GIS data entry. Attorney Snyder replied it's not necessary.

OLD BUSINESS

There were no items of Old Business.

NEW BUSINESS

There were no items of New Business.

ANNOUNCEMENTS

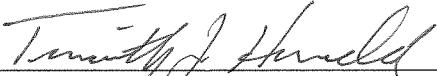
Mrs. Petrosky announced that there had been an Executive Session prior to the regular meeting to discuss matters of litigation concerning Glenn Engineering and WWMA.

ADJOURNMENT

<p>Motion: Blenko Second: Korenic</p>	<p>Motion to adjourn.</p>
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Motion Carried 4 – 0 – 0

Meeting adjourned at 7:22 PM.



 Timothy J. Hondal, Assistant Secretary/Treasurer