

NORTH HUNTINGDON TOWNSHIP MUNICIPAL AUTHORITY
 WORK SESSION, August 3, 2011, 5:30 P.M.
 NORTH HUNTINGDON TOWNSHIP TOWN HOUSE
 11265 CENTER HIGHWAY, NORTH HUNTINGDON, PA 15642

Roll Call:

Andrew Blenko	- Present	Kate Petrosky, Manager	- Present
Edward P. Shields	- Absent	Donald J. Snyder, Jr., Solicitor	- Absent
Drew Polczynski	- Present	Daniel J. Hewitt, Solicitor	- Present
Timothy J. Hondal	- Present	Chuck Gilbert, System Superintendent	- Present
Joseph M. Korenic, Jr.	- Present	David A. Coldren, KLH Engineers	- Present

The Work Session of the North Huntingdon Township Municipal Authority was called to order at 5:30 P.M.

Citizen's Input

No citizens were present.

Auditor's Report

Janet Jarecki and Karen McCarthy of Maher Duessel attended the Work Session to discuss the results of the Fiscal Year 2011 Audit. The audit was a clean and unqualified audit. The auditors made several journal entries relating to the SWAP and the addition of \$8 million+ of developer-built lines. The final audit will be issued within a few days. Formal action to approve the audit is expected at the September regular meeting.

Manager's Report

The Authority had an on-site, DEP-mandated security training program during the previous two weeks. It was a two-day, four-hour session conducted by Mike Henry. It involved a series of assessments of critical assets, potential threats, ways to mitigate the threats, and then a reassessment of remaining issues. All of the Plant employees attended, as well as the Manager, who reported a high level of participation and effort by everyone.

The Board discussed the pros and cons of holding future meetings at the Plant, and those in attendance agreed to start meeting there next month. Formal action to move all meetings to the Plant will require an amendment to the Bylaws at the September meeting.

Mrs. Petrosky presented additional information on the safety training proposal from Optimus Risk, including a month-by-month outline of potential subjects. Mr. Hondal suggested ways to improve the program, including raising the passing grade on the mandated flagger training to 80%, and the addition of weekly tailgate safety meetings.

Mrs. Petrosky also discussed the language changes made on the quarterly bill. The changes were made in order to clarify issues raised by customers over the years, and provide information on the new payment options.

The property appraisal for the Parkside Pump Station property has not been received. Mrs. Petrosky has been in touch with Bill Chapman, and it should be completed shortly.

The Authority has received a copy of the geotechnical report on the Russell Naylor property at Atwood Estates. The report was Mr. Coldren will review the information, and report back to the Board at the September meeting.

Solicitor's Report

Solicitor Hewitt reported that all entities have approved the 5th Amendment to the WWMA Service Agreement, and we are waiting for all signatures to be completed.

The Authority is moving towards judgments on two customers with substantial delinquent balances.

Adjournment

The Work Session adjourned at 6:59 PM.


Edward P. Shields, Secretary