NORTH HUNTINGDON TOWNSHIP MUNICIPAL AUTHORITY
REGULAR MEETING, April 6, 2011
NORTH HUNTINGDON TOWN HOUSE 7:00 P.M.

ROLL CALL:

Andrew Blenko	-	Present	Kate Petrosky, Manager	-	Present
Timothy Hondal	-	Present	Don Snyder, Solicitor	-	Present
Edward Shields	-	Absent	Dan Hewitt, Solicitor	-	Absent
Drew Polczynski	-	Absent	Chuck Gilbert, System Superintendent	-	Present
Joseph Korenic, Jr.	-	Present	David A. Coldren, KLH Engineers	-	Present
			Mike Branthoover, Finance Director	-	Present

The Regular Meeting of the North Huntingdon Township Municipal Authority was called to order at 7:00 P.M. by Andrew Blenko, Chairman. Mrs. Petrosky called the roll and a quorum was present.

CITIZEN'S INPUT

There were no citizens present.

ENGINEER'S REPORT

Mr. Coldren reported that the Act 537 Plan was sent out a second time to the neighboring municipalities who should have interest in the plan. No written comments have been received from anyone for the second time. At this point, we would like to finalize the report and present it to the Township. We have return receipts that we'll include in the appendix of the report so that DEP knows that we did attempt to get comments. Mr. Coldren spoke with WWMA who apparently has comments that have not yet been received. We hope to get the ball rolling again and get the 50% reimbursement for the plan.

Mr. Blenko asked if anything was likely to change before it was submitted to the Township. Was a copy provided to John Shepherd for every Commissioner?

Mr. Coldren replied he gave one draft copy to John to review, but has not sent additional copies for the Commissioners. Mr. Blenko suggested requesting comments from Mr. Shepherd by a certain due date. Mr. Coldren said he would check back with John to see if he had any comments. Mr. Blenko said he doesn't want to see Dave finalize the plan and then have to do it again if someone adds comments. He needs to say he needs comments within a certain time frame. Mr. Coldren said maybe it should be left up to the Township whether or not we have to come in and present the draft visually.

Mr. Coldren reported bids were opened for the grinder project. The low bidder on Contract 2010-3 was Lone Pine Construction for $146,175 which is within the budget. It is being recommended the contract be awarded to Lone Pine Construction.

Motion:	Hondal	Motion to award Contract 2010-3 to Lone Pine
Second:	Blenko	Construction in the amount of $146,175.
		Motion Carried 3 – 0 – 0

Mr. Coldren stated the bid documents for the emergency maintenance service contracts are being finalized. That should be advertised within the next week or so. He hopes to have a recommendation at the May meeting.

Mr. Coldren said Petraikis has approximately 1,000 feet of sewer and several manholes left to install in Country Hills, Phase 1. It is being recommended that the Authority grant a time extension to May 15. This would fall under Change Order #3. Petraikis has worked over the past few weeks as weather permits. There have been several rain days and completion is anticipated by May 15.

Motion:	Blenko	Motion to extend the contract through May 15, 2011.
Second:	Korenic	
		Motion Carried 2 – 1 – 0 (Hondal, opposed)

Mr. Coldren reported Border Patrol has provided the signed contract documents for the Building Lateral Replacement, Phase 3. Those will be executed by the Authority this evening. Shop submittals are currently being reviewed. The preconstruction meeting will be set up and he will start within the next several weeks.

Mr. Blenko asked how Dave's trip to Moon Township went to look at their sodium hypochlorite project? Mr. Coldren said he visited the Nary Wastewater Plant along Montour Run. Chuck, Gary and Terry Soster also went. Moon Township is very happy with the system. It's been in operation for several years. They did have chlorine gas previously and switched over to the bulk hypochlorite. The only issue they've had was a pump that had to be replaced because it wasn't conducive for the operation. They haven't had any problems since. The liquid price they were quoted is a little less than what we were quoted. Perhaps based on the quantity we would be purchasing in the future we may be able to get a better price. Currently we are looking at $1.40 per gallon. They were slightly less than that.

Mr. Blenko asked if they were self generating? Mr. Coldren replied no, they ship it in once every three weeks. They have roughly 3,000 gallons delivered to the plant. They are very happy with the system. The main reason for the change was eliminating the hazard and getting away from the chlorine gas.

Mr. Blenko said one of the men from the DEP thought the sodium hypochlorite would be tougher to regulate. Mr. Coldren stated the system we would use would take a flow signal from a meter so we would flow pace it but then also use a chlorine residual analyzer and pace it off that also. DEP did seem to have concerns that a specific type of residual analyzer be used. We will do some investigating before an analyzer is selected.

SOLICITOR'S REPORT

Attorney Snyder stated there are no items for actions by the Board.

MANAGER'S REPORT

Motion:	Korenic	Motion to approve the minutes of the Regular Meeting on March 2, 2011.
Second:	Hondal	
		Motion Carried 3 – 0 – 0
Motion:	Hondal	Motion to approve the minutes of the Work Session on March 2, 2011.
Second:	Korenic	
		Motion Carried 3 – 0 – 0
Motion:	Korenic	Motion to approve the following bills:
Second:	Hondal	Capital Reserve Requisition #123 -- $199,278.71
		Administration and System -- $170,444.68
		Payroll -- $138,632.59
		Motion Carried 3 – 0 – 0

OLD BUSINESS

Mrs. Petrosky asked for permission to hire two temporary summer employees to work at the plant with a starting date at Mr. Gilbert's discretion. The length of time is not to exceed the statutory limitation for temporary workers. They would be hired at minimum wage. The first is Dean Jordan of Vincent Drive in North Huntingdon. The second is Michael Slavka of Ipnar Road in North Huntingdon. Both are 18 years old or older.

Motion:	Hondal	Motion to hire seasonal employees Dean Jordan and Michael Slavka under the conditions outlined.
Second:	Korenic	
		Motion Carried 3 – 0 – 0

NEW BUSINESS

Mrs. Petrosky stated it was determined that the request from Mr. DiToppa listed under New Business did not need Board action and could be handled administratively. Attorney Snyder said that was correct.

Mrs. Petrosky said they received a proposal from the Authority's auditing firm, Maher Duessel. The proposal covers three years of auditing. The first is for the fiscal year audit 2011, that's the fiscal year that is now ending. For 2011, the quote is $18,230. For 2012, the quote is $18,730, and for 2013, the quote is $19,230. Approval is recommended for the proposal from our auditing firm.

Mr. Blenko asked if this is in the same realm as what we've paid in the past. Mrs. Petrosky said she believes it's almost identical. They've given us a $1,000 relationship discount to the 2010 fee. Essentially we're paying what we paid for 2008, 2009 and 2010.

Mr. Blenko asked Attorney Snyder if this is in the realm of what he sees for other authorities. Attorney Snyder replied that he's hasn't compared them but it doesn't look outlandish because we're dealing with a transaction level that is a lot higher than other municipal authorities. Mrs. Petrosky added that Maher Duessel is highly regarded with an excellent reputation

Motion:	Blenko	Motion to accept Maher Duessel's proposal for auditing for years 2011, 2012 and 2013.
Second:	Hondal	
		Motion Carried 3 – 0 – 0

Mrs. Petrosky stated the final item is to consider a $200 donation to Rescue 8 in return for providing our annual CPR and first aid training to 21 employees of the Authority.

Motion:	Korenic	Motion to donate $200 to Rescue 8 for services rendered.
Second:	Blenko	
		Motion Carried 3 – 0 – 0

ANNOUNCEMENTS

An Executive Session was held prior to the Regular Meeting to discuss litigation matters concerning Glenn Engineering and the Western Westmoreland Municipal Authority, and collective bargaining.

A Work Session to review the Fiscal Year 2012 Budget and the 5-Year Capital Plan will be held immediately following the Regular Meeting in the second floor conference room.

ADJOURNMENT

Motion:	Hondal	Motion to adjourn.
Second:	Korenic	

Motion Carried 3 – 0 – 0

Meeting adjourned at 7:16 PM.

Edward P. Shields, Secretary