

NORTH HUNTINGDON TOWNSHIP MUNICIPAL AUTHORITY
 WORK SESSION, MAY 11, 2016, 5:30 P.M.
 YOUGHIOGHENY WATER POLLUTION CONTROL PLANT
 4222 TURNER VALLEY ROAD, NORTH HUNTINGDON, PA 15642

Roll Call:

Jeffrey Fisher	- Present	Michael Branthoover, General Manager	- Present
Todd Fry	- Present	Christy J. Raspotnik, Finance Director	- Present
Thomas Hempel	- Present	Christopher Sanner, System Superintendent	- Present
Timothy Hondal	- Present	Michael Henao, Asst. System Superintendent	- Present
William H. Miller	- Present	Daniel J. Hewitt, Solicitor	- Present
		David A. Coldren, KLH Engineers	- Present

Citizen's Input

There were no citizens present.

Manager's Report

The Public Officials Property and Liability is set to be renewed July 15, 2016. Our broker is working on getting proposals.

We received our SIR Dividend check for \$10,209.62 from MRM which is our current carrier. That's an annual benefit we receive based on our experience and it's for the years of 2010 through 2014.

We've been talking about Bridge Street for over a year now. The contractor is Ken Cipra and he got in contact with Mr. Branthoover because they received a violation from Planning and Zoning. Mr. Cipra came up with an alternative plan to put an E1 sump pump system with an inch and a half force main to service the home and the garage. Mr. Branthoover discussed this with Mr. Sanner, Mr. Henao and Mr. Coldren. They determined it was fine as long as they mark it properly and stay within the existing easements because there is no chance of any development happening down there.

The Oliver properties are capped and are properly done.

Mr. & Mrs. Greening of 9921 Deerfield Drive were able to find a contractor who was able to repair their line without digging. It was a lining procedure they did to cap off the existing French drain that was tapped in. Mr. Sanner saw the video and it was good.

Last month it was mentioned letters would be sent out to local nursing homes and that's been done. The letter is about four paragraphs and it included the "It's a toilet, not a trash can" brochure.

The PMAA 2016 Spring Management Conference was attended by Mr. Branthoover and Mr. Henao. They covered the PMAA legislative and regulatory updates. They discussed confined space and the Costars program and there was also a Delinquencies panel and solicitors update.

Huntingdon MarketPlace has acquired 20 commercial taps from our WWMA allocation. The lines there are currently not owned by NHTMA. They are eight inch main lines with manholes. There is one line they want to move because of commercial building. They also asked if NHTMA wants to take over those lines. We don't have a problem doing that but need to inspect when they installed the new portion of the line they want to do. They would need to provide good, accurate as-built drawings, the necessary conveyance documents and the recorded easements.

Management has been working on the Grease Trap policy. This going to be a long ongoing process to be implemented.

Attorney Hewitt added the nursing homes would need to be included in the grease trap policy.

Management is working together to put together a Safety Policy. It will be ready in the next several months.

We are now at 64 eligible homeowners on the list of the CDBG Lateral Grant Project.

The Press Release will go out if the tap fee is increased after the Regular Meeting and the Board votes.

Penn's Woods Phase 1 restoration is being done by NHTMA personnel with the exceptions of three yards and one driveway. Schuchert's Landscaping is handling the bigger jobs that are a little more problematic. So far NHTMA has spent \$1,570. Schuchert's bill right now is at \$1,200. Schuchert's is also going to do the driveway which is part omni-stone.

The pre-construction meeting was held for Penn's Woods Phase 3 at the plant on May 5. The contractor's beginning date will be between May 16 and 31.

Two of four easements have been signed for the Hartford Heights Force Main. Dan sent letters to the other two.

Solicitor's Report

The WWMA litigation is winding down. Everybody has approved the seventh amendment. We don't have all the pages back but it's coming along.

There is a resolution tonight amending the 1974 Alcosan agreement. This amendment will remove WWMA from the agreement.

The \$2.50 rate increase will be presented at the Regular Meeting.

Engineer's Report

Mr. Coldren will be requesting authorization to advertise for bid Contract 2016-03 for the Building Lateral Sanitary Sewer Replacement Phase 7. The funds have been secured from the county. We have \$223,000 for this phase. The necessary paperwork for the county has been completed. The county has provided the wage rates for the contractors as well as the front end documents for the spec. The spec is ready. The bid form needs to be finalized such as length of pipe and driveway restoration. The bid opening is planned for June 3 but may be moved back to June 6.

Finance Director's Report

Last month we were looking at GPS equipment. Location only can be done for the vehicles. The cost to do 10 vehicles would be about \$900. That would be to buy the piece of equipment and the harness to put it in. We could do it in house to save on installation. We would have to do a 12-month contract and there's a monthly service fee of \$17 per vehicle. Ten vehicles would be \$170 a month and \$2,040 a year. There was further Board discussion about capabilities and need. The Board requested more information and possibly a demonstration.

A Rate study of the Alcosan tributary was presented. The rates range from \$84.71 a quarter to \$236.00 a quarter. We're obviously in the middle.

Since last month there has been a couple tiny changes to the budget. The proposed budget includes the increased amounts in revenue already figured in based on the \$2.50 increase. The \$2.50 increase is a direct result of WWMA's \$5.00 increase for 2016.

The \$2.50 rate increase was incorporated in the Five Year Plan. At the end of five years there is now a positive balance around \$416,000.

System Superintendent's Report

Last month the study for the process life pump station was discussed. The Falcon Ridge Pump Station is having some issues where the flows were being influenced with inflow and infiltration. Falcon Ridge Pump Station takes in the Park Meadows, Falcon Ridge, Woodridge and the soon to be Tuscan Hills Development areas. The Park Meadows area will be focused on first because it is the oldest and was constructed around 1975. It's mostly asbestos cement and concrete pipe. It has precast manholes. The Falcon Ridge area was built around 1998 with Woodridge and Tuscan Hills following. They are PVC, SDR 35 8" mainlines with precast manholes. The purpose of this is to look at the flows that coming into the pump station and evaluate if we are being influenced with inflow and infiltration. The first part we've done and completed already is collect the GIS data. All the manholes have been located and inspected. That area is currently being televised. The next thing would be to look at doing some night flow isolation studies. That would be going out from midnight to 5:00 AM with mechanical weirs and segmenting off that area and seeing how much flow is actually there at those times because that's when everybody should be sleeping and there shouldn't be much activity. By doing that, the next part would be to do some flow monitoring in that area. Night flow studies would help isolate where we're seeing the most flow coming from and help minimize to put flow meters in to get more accurate throughout the day and throughout storm events to see how much flows are increasing. We would probably have to run for 60 to 120 days depending on rain and weather conditions. Then a capital improvement plan would be prepared and worked in to our Five Year Plan.

Assistant System Superintendent's Report

In April we started do our own ammonias in house and it's been going very well. The first week the results were compared to those from the other lab and they are very similar.

The Board photo will probably be next month at the Plant by the sign with the jet truck.

Adjournment

The Work Session adjourned at 6:28 PM.



William H. Miller, Secretary