

NORTH HUNTINGDON TOWNSHIP MUNICIPAL AUTHORITY
 WORK SESSION, MAY 10, 2017, 5:30 P.M.
 YOUGHIOGHENY WATER POLLUTION CONTROL PLANT
 4222 TURNER VALLEY ROAD, NORTH HUNTINGDON, PA 15642

Roll Call:

Jeffrey Fisher	- Present	Michael Branthoover, General Manager	- Present
Thomas Hempel	- Present	Christy J. Raspotnik, Finance Director	- Present
Timothy Hondal	- Present	Christopher Sanner, System Superintendent	- Present
William H. Miller	- Present	Michael Henao, Asst. System Superintendent	- Present
Charles Denning	- Present	Amber Leechalk, Solicitor	- Present
		David A. Coldren, KLH Engineers	- Present

Citizen's Input

Mrs. Kelli Huss –

Good evening everybody. Thank you for this opportunity to take a couple minutes of your time. She is the Secretary/Treasurer of Utility Workers of America Local 487 and she's also the Billing Clerk at NHTMA. She represents the workers at NHTMA and six other authorities. As they are preparing to negotiate a new union contract this year, she briefed them on the history of labor relations. She's been in the union nine years, has been an officer for two years and this will be her first experience on the bargaining committee. Good faith bargaining is what they are seeking. She asked that they look at our current contract and those of other local authorities. NHTMA does not fall at the top of the list of pay and benefits. She asked they take their duty as Board Members very seriously. Remember you're voting for real people with real families who face real life challenges, we're not just a group of faceless individuals. She's a real person with a husband of more than 25 years, three kids, an awesome family and a very blessed. Part of that is her job, she's very blessed to have this job. It's not a life without heartache or challenges. She just wants them to understand what she does because they don't get to interact all the time. She's the entire billing department at NHTMA. We bill over 12,000 customers currently. She also processes delinquent notices, certified mailings, posts properties, water terminations, liens, bankruptcy, sheriff sales, judicial sales, process assessment interest and reporting, prepare reporting to WWMA and make every change on customer accounts. It's a busy job but she loves it and is happy to do it. The point is maybe you don't realize how much we can do as union employees. There is a change at NHTMA. You're obviously aware of the change in management. But she's talking about the change in union workers who are the heart and sold of the authority. We want to do better and be better. She's seen and heard a lot of encouraging things by our members who are eager to make this a lifelong career and are looking for opportunities within to advance. But we can't do that without your support. The important

choices you're about to make impact not only our lives, but our morale too. We're a small group but we can be the best representative of NHTMA. Please consider our request fairly and make choices with a clear and intelligent conscience and don't forget to put a little of your heart into the decision as well. Thank you.

Manager's Report

The Property & Liability Insurance is set to renew on July 15, 2017. The renewal proposal will probably be presented to the Board next month at June's meeting.

May 5, 2017 was Terry Horvat's last day at NHTMA after 30 years of outstanding service. He will be requesting authorization at the Regular Meeting to advertise for a laborer to fill the void.

A bargaining meeting is scheduled for May 23, 2017 at 5:30 at the Townhouse.

The weather is not looking good for the facilities tour for Friday, May 12, 2017. You're welcome to come anyway or we can reschedule. It would be nice to take you all around when it's not raining.

We receive a SIR dividend from MRM Liability Trust. It's a self-insured dividend that we receive from them. The dollar amount this year was \$19,172.03. They issue us a check annually and we use that against our premium. This dividend covers the fiscal years of 2011 through 2015 so we get it every five years.

Solicitor's Report

The current tap fee is \$3,950 and it will increase to \$4,150.

Engineer's Report

There was concern that we wouldn't have an inspector for Penn's Woods Phase 4/Marvue Manor Phase 1 but Mr. Morocco is returning to work and will be available. KLH has inspectors if the need comes up. Their rate is \$65 per hour compared to NHTMA's \$42 per hour.

The Consulting Engineers Annual Report takes the Authorities budget and expands upon it. It gives the Trustee an idea of the workings of the Authority. It is prepared annually. It highlights the system and operations. It also prepares debt service and debt service coverage calculation.

You are required to have 110% and you have 212% so it's more than adequate. It compares this year's budget with past budgets. Appended is the five-year plan and the budget.

Mike has been approached several times by a resident about Ipnar Road Sewer Service. We're getting closer with the construction of the Sewickley system but it's still about a mile away from their gravity system. Outlined is what they think it would cost to extend a gravity line from the Sewickley system up along Reservoir Road. The interceptor cost is around \$400,000. The Ipnar estimate is \$1.62 million and the Turkey Farm estimate would be \$3.9 million. We could service approximately 22 homes in the Ipnar Road service area which works out to about \$83,000 per house. USDA or PennVest funding want you to be around \$15,000 - \$20,000 per home. If we would do this we would need an agreement with Sewickley Township. There would be a debate who would own and maintain the lines, whose customers would they be and what tap fees would have to be paid.

Greenland Construction was onsite last week doing some restoration, miscellaneous repairs and the landscaping crew showed up this week for Penn's Woods Phase 3.

Penn's Woods Phase 4 and Markvue Manor contract documents are signed. The preconstruction meeting for Penn's Woods 4 with AJ Brentzel is tomorrow. Markvue Manor will be next Thursday with Kukurin. The notice to proceeds will be issued Friday which will start their 120-day clock and will put them finishing in early September.

System Superintendent's Report

There was nothing to report.

Assistant System Superintendent's Report

The Safety Manual was activated May 1, 2017. This was an ongoing process since January 2017.

Finance Director's Report

Nothing has changed on the Operating side of the Fiscal Year 2018 Budget so there is no increase. In the 5-Year Plan there was some money left over from last year so it was moved to this year's administration. The bottom line numbers haven't changed. She'll be looking to get that approved at the regular meeting. Due to our management team and engineer, this is our fourth year in a row that we've had a balanced budget without increasing the sewer rates. Last year was solely due to WWMA's rate increase. This unheard of in the history of our authority.

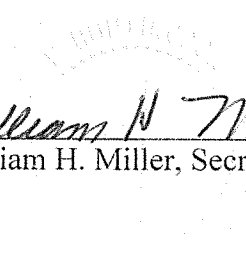
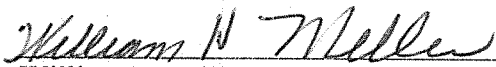
We're due to have CPR/First Aid/ Defibrillator Training next month as our certificates will expire. Typically Rescue 8 does it for free and we give them a donation.

Executive Session

At 5:56 pm the Board went into executive session and at 6:07 pm they came out of executive session.

Adjournment

The Work Session adjourned at 6:07 PM.

William H. Miller, Secretary