

NORTH HUNTINGDON TOWNSHIP MUNICIPAL AUTHORITY
 WORK SESSION, MAY 13, 2015, 5:30 P.M.
 YOUGHIOGHENY WATER POLLUTION CONTROL PLANT
 4222 TURNER VALLEY ROAD, NORTH HUNTINGDON, PA 15642

Roll Call:

| | | | |
|------------------------|-----------|--|-----------|
| Jeffrey Fisher | - Present | Michael Branthoover, General Manager | - Present |
| Todd M. Fry | - Present | Charles J. Gilbert, System Supt. | - Present |
| Timothy J. Hondal | - Present | Christy J. Raspotnik, Finance Director | - Present |
| Joseph M. Korenic, Jr. | - Present | Christopher Sanner, Asst. System Supt. | - Present |
| William H. Miller | - Present | Daniel J. Hewitt, Solicitor | - Present |
| | | David A. Coldren, KLH Engineers | - Present |

Citizen's Input

Attorney Adam Long representing Bentley Contracting

His client has made a lot of progress. He hit some limestone. He has about 1,000 linear feet left. The only other concern is the sink hole area on Deveraux. There is also a resident on St. Clair Drive with a fish pond. The restoration is about half way done which includes paving, landscaping and cement. There is a main line crew, a lateral crew, a paving crew, a restoration crew and a cement crew working out there now. The anticipated completion date is July 1.

Manager's Report

A grass brochure has been created to give to the residents so they now how to take care of newly planted grass. A lot of residents are under the misconception the contractor keeps the grass watered.

Mrs. Krusper from 1980 Colleen Drive appeared before District Justice Weimer. The hearing was on April 21 which was continued for 30 days then Mrs. Krusper was fined \$500. There is a gentleman interested in buying the property.

Attorney Hewitt sent a letter to Bill Caruthers regarding Bridge Street. Bill Caruthers contacted Bill McCabe who took responsibility for the delay.

The Alcosan rate study shows NHTMA is in the middle at \$149.40 a quarter. The low was \$95.93 per quarter in BenAvon. The high was \$271.25 in Neville.

There was sewage back-up at 11670 McKee Road. There were grease and roots in our line that caused the back-up. This property does not have a backflow prevention valve. This line hasn't had any problems in the past. There were no prior logs of any complaints or backups. We are going to take a better look at The Brick House to see if they are starting to cause problems and see if something isn't tied in that should be.

Penn's Woods Phase 2 began last week on time.

There was a WWMA manager's meeting last week. They are trying to come up with a set of standards for all communities that flow into WWMA as far as lateral and I&I testing.

A tap fee increase from \$3,600 to \$3,775 will be proposed.

The property and liability insurance are being quoted. A dividend check has been received for 2009-2013 in the amount of \$28,000. The public officials insurance is also being quoted as well.

Approval will be requested for the sanitary sewers conveyance in Dartmoor Phase 3. There work is all complete and satisfactory. They owe some money for escrow.

There will be a recommendation for two hires. The first gentleman is Michael Sartori and the second is Greg Kenrick. They will be at the starting rate of \$18.00 an hour which is what we started the last laborer at. They will have a 90 working day probationary period pending passing a drug and alcohol screening and criminal background check. With the new ACA laws, they have to be offered health insurance within 90 calendar days.

Solicitor's Report

The tap fee resolution will be proposed. It incorporates Dave's report which is required under state law. The numbers have been rounded up to give the new figure and will be effective as of July 1, 2015.

After the last staff meeting, a letter was sent to Attorney Caruthers to jump start Bridge Street. The lawyers are talking to try and get the matter resolved. There doesn't seem to be a resolution coming. In conjunction with the township, a decision will need to be made on that sooner rather than later. The township will have to issue a violation notice because there is a sewage discharge.

Engineer's Report

The change order for Bentley Contracting was previously approved for the 35 days which takes them to April 15 for a deadline.

Change order #2 under Contract 2014-4 will be recommended for the pump station panel relocation project. It's for \$4,600. The old control panels had run-time meters for the pumps which will be eliminated.

The re-bid opening for Building Lateral Phase 6 was held. There were four bidders. Three were re-bidders and one new. Advanced Contracting is the low bidder at \$102,920 which is well within the grant of \$132,000. The county has confirmed they are happy with the Section 3 paperwork that was provided by Advanced. It will be recommended to award the contract to Advanced.

There was a bid opening for the industrial electrician services. There were three bidders. The low bidder was Turik's Electric. They have done work for Charleroi which was satisfactory. It will be recommended to award the contract to Turik's.

The design proposal for Penn's Woods Phase 3 will be proposed.

Financial Director's Report

MuniLink us up and running. The bills are printing now and should be in the mail tomorrow.

Property appraisal evaluation is done every five years. Three quotes were requested. The lowest is \$7,200 from Accountable Assets and the highest is \$11,800. Approval will be requested.

The only change in the budget from last month was adding in the property appraisal evaluation which still kept the budget rate the same. They are still proposing no rate increase.

5 Year Plan

Some of the numbers have been tweaked under Penn's Woods Phase 1 and the Electrical Control Panel Relocation Projects. The numbers stayed roughly the same. The bottom line is still to the good at \$600,000 at the end of five years.

System Superintendent's Report

There was a problem on Lincoln Way. When the guys got there, they found the manhole was buried and the guys dug it up. They weren't able to finish it so they put the cones around it. We do not have any horses with lights. There is money in the budget for manhole rehab so we will buy some horses with lights. The guys did what they were supposed to do. It was recommended to visit the PennDOT standards on working in their right-of-way. There should've been a plate with horses with lights and reflective cones.

Assistant System Superintendent's Report

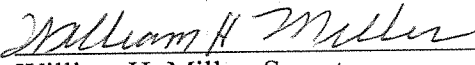
The line break on Route 993 by WWMA was filed with Katelyn Boone at the DEP. An email response was sent back that it was received and haven't received anything else.

Katelyn made the annual visit to the Yough Treatment Facility for our NPDES permit renewal. They are back to taking affluent samples and sending them to their Harrisburg lab for analysis. There were no violations while she was there.

The new jet truck was received from Hunters and Gap Vax. It will be requested to sale the old unit.

Adjournment

The Work Session adjourned at 7:00 PM.



William H. Miller, Secretary