

NORTH HUNTINGDON TOWNSHIP MUNICIPAL AUTHORITY
 WORK SESSION, MAY 14, 2014, 5:30 P.M.
 YOUGHIOGHENY WATER POLLUTION CONTROL PLANT
 4222 TURNER VALLEY ROAD, NORTH HUNTINGDON, PA 15642

Roll Call:

Todd M. Fry	- Present	Michael Branthoover, General Manager	- Present
Timothy J. Hondal	- Present	Charles J. Gilbert, System Supt.	- Present
Joseph M. Korenic, Jr.	- Present	Christopher Sanner, Asst. System Supt.	- Present
William H. Miller	- Present	Donald J. Snyder, Jr., Solicitor	- Present
William E. Miller	- Present	David A. Coldren, KLH Engineers	- Present

An Executive Session was held prior to the Work Session for the purpose of discussing legal matters, grievance #3 of 2014 "one-time bonus entitlement", and personnel matters. An Executive Session was held at 6:17 P.M. The Work Session of the North Huntingdon Township Municipal Authority was resumed at 6:25 P.M.

Citizen's Input

There were no citizens present.

Manager's Report

Penn's Woods Phase I was advertised and the bids were opened. KLH will make the recommendation for the low bidder. All but two of the easements are signed. Hopefully that will be taken care of by the end of the week. Caroline Drive was eliminated from the project and will be lined later.

There was a hearing on April 24, 2014 at Judge Weimer's office with the Meier's from Barnes Lake Road for failure to tap. The charges were dropped because they had proof of a signed agreement with a contractor. If they fail to tap within 60 days, the charges will be refiled.

The Authority allowed Leader's to put a storm sewer in the sanitary sewer easement near the Woodside Pump Station.

The one-time bonuses have been paid out to the employees. There was about 50/50 split of employees who put it directly in their HSA's.

The \$25,000 road bond was received back from PennDOT on Carpenter Lane for the Highland Terrace Force Main that had to be replaced.

The pre-audit walk through is June 5.

The insurance appraisal, depreciation schedule and all journal entries for year-end are due April 30.

The PMAA Region 9/10 dinner will be held June 5 at Bella Serra venue in Canonsburg and the cost is \$35 per person.

WEFTEC 2014 is being held September 27 through October 1. The early registration deadline is mid-June.

Mr. Branthoover will now be on the S&T bank signature cards. He'll be able to sign any checks that he does not generate.

Action will be requested to hire Tyler Cubakovic for the temporary summer help position at the minimum wage of \$7.25/hour. He was the only person to apply.

The 2015 Budget and Five Year Plan were distributed and reviewed. Action will be requested to approve the new operating budget with \$1 increase on the capital improvement side.

The Annual Report was distributed. It touches on insurance, system facilities, financing, customer base, etc. It also contains a five-year plan which was reviewed.

Solicitor's Report

Attorney Snyder stated the Authority is going to try to build within the existing right-of-way on the Mull property.

Mr. Gilbert mentioned that property never got tapped into the sewer system.

Attorney Snyder said it is now owned by the bank. A notice was sent to the bank that they have to tap in to the sewer system.

Engineer's Report

It will be recommended to increase the tap fee from \$3,450 to \$3,600.

The bid opening was held last week for Contract 2014-1 Penn's Woods Phase I. There were 11 bidders on the project. The low bidder was Bentley Contracting from Greensburg. They've done some other work in the past and did a fine job. References have been checked. They've done a lot of work for The Washington Township Municipal Authority. The largest job they've undertaken was a \$1.2 million project. The engineer was more than satisfied with their

work. The estimate was \$1.9 million and the bid was \$1.84 million. The projected start date is June 1 but we're waiting for a NPDES permit from Westmoreland County Conservation District.

Concerns about the Penn's Woods Road Restoration Project Agreement were clarified with the Township. If there wasn't money in the paving budget to do the roads, the Township would have to come to the Authority and ask for an extension.

System Superintendent's Report

The lateral project has been going real well. This contractor may be one of the best so far. There are about 15 laterals done.


Three quotes were received for the force main. Advanced Contracting was the lowest bid at \$17,900.

Assistant System Superintendent's Report

In the upcoming budget and Five Year Plan include replacing the current jet/vacuum truck. Four different companies have done demonstrations. We are looking at a tandem truck instead of the single axle we currently have. Warranties and servicing are being carefully reviewed.

Adjournment

The Work Session adjourned at 6:58 PM.


William H. Miller, Secretary