

NORTH HUNTINGDON TOWNSHIP MUNICIPAL AUTHORITY
 WORK SESSION, MARCH 9, 2016, 5:30 P.M.
 YOUGHIOGHENY WATER POLLUTION CONTROL PLANT
 4222 TURNER VALLEY ROAD, NORTH HUNTINGDON, PA 15642

Roll Call:

Jeffrey Fisher	- Present	Michael Branthoover, General Manager	- Present
Todd Fry	- Present	Christy J. Raspotnik, Finance Director	- Present
Thomas Hempel	- Present	Christopher Sanner, System Superintendent	- Absent
Timothy Hondal	- Present	Michael Henao, Asst. System Superintendent	- Present
William H. Miller	- Present	Daniel J. Hewitt, Solicitor	- Present
		David A. Coldren, KLH Engineers	- Present

Citizen's Input

There were no citizens present.

Manager's Report

A new Board photo needs to be taken.

Signature cards need to be signed after the Board reorganizes.

Active shooter training was organized by Christy and Michael which he'll touch on in his report.

Bridge Street has nothing new. They just have to tell us when they are ready to go and we'll need to get an inspector for that.

The Oliver properties along Route 30 and Center Highway were not properly disconnected by the owner. We've been after him for quite a while to get it done. Mr. Branthoover sent a letter March 1, 2016. Mr. Oliver called yesterday and indicated he will obtain the inspection permits necessary and schedule with our crew and have it done properly.

Reorganization will be done at the regular meeting. As done in previous years, Dan will lead off and ask for nomination for Chairman. Once the Chairman is appointed and agreed upon, then the Chairman takes over the meeting from there.

The CDBG Phase 7 Lateral Project awarded \$223,000 and it's official. Over 280 grant applications have been mailed out to residents of Quaker, Richard, Donde, Bruce, Ann, Lousie, Craig, Marcia, Barry and Alberta Drives. They are due back to the Country by Friday, March 11 to obtain the CDBG grant money. The project is on target and we're looking at a June 1 start date.

There was a WWMA article on TribLive. A statement was made that North Huntingdon customers pay \$25.35 per month. There have been a lot phone calls asking what we do with their money. We explained WWMA's plant is utilized for treatment only. NHTMA takes care of all the lines to the plant, along with all the pump stations and all the equipment used to maintain the entire system. Folks have been understanding.

The statements of financial interest are due. Mr. Fry's, Mr. Miller's and Mr. Hondal's have been received.

For Penn's Woods Phase 3 we must get a bond to cross Colonial Manor Road. For a bond, S&T Bank requires a Letter of Credit which is 3.5% fixed rate with a \$100 loan original fee and \$200 annually for the bond. The bond is needed for three years for \$5,000. Another requirement from S&T Bank is to deposit \$5,000 into a savings account. We may as well give a cash bond to PennDOT and save \$700. In the past, a cash bond has been used. A cash bond was used for Hiland Terrace when we crossed Carpenter Lane. PennDOT with the Highway Occupancy Permit has an agreement for the bond called the Highway Restoration and Maintenance Bond.

Penn's Woods Phase 3 is on schedule. Mike and Dave have been in contact with Mr. Charles Colbert from DEP trying to help things along with the NPDES Permit. The anticipated start date is between April 1 and April 15. All the easements are signed except for one.

Solicitor's Report

There has been discussion over the last couple years whether the Authority needs to have grease trap regulations. Mike and Chris recently attended a conference in Monroeville. Michael and Chris attended the WWETT Conference in Indianapolis last month.

Michael said they learned the EPA is already checking every municipality across the country to make sure we have FOG regulations and we actually implement the rules. There are certain penalties of \$50,000 if the regulations are not set up or \$35,000 if we are not using them.

There was much discussion. There is no action being taken on it right now, the conversation is just being started as no formal regulations have been implemented.

The WWMA settlement continues to move forward.

The resolution will be proposed for the Authority to approve the 7th amendment to the service agreement which simply adopts the settlement terms. It acknowledges there is going to be a transfer of the Cavittsville/Ardara area out of the WWMA service area and over to NHTMA. This was sent out last week. It is hopeful the authorities will be able to adopt it this month. The goal is to get most if not all of these done in April. WWMA never signed the consent order we did late last year under Alcosan. Their position was they didn't want to sign it if they weren't going to own it.

There was an easement dispute Dan and Mike dealt with over last couple days. It was ultimately a private property matter. If there is an easement that crosses parcel A and goes across parcel B and B is now using it for a sanitary sewer lateral and it offended A. On the record this is an easement for utility purposes.

Engineer's Report

The Penn's Woods Phase 3 bid opening was held on Friday, March 4. There were 11 bidders. Greenland Construction was the low bidder at \$793,050. The estimate prior to bidding was around \$1 million. The high bidder was D&M Contracting at \$2 million. It's been years since KLH has worked with Greenland. They did a pump station and some work on a water tank in St. Mary's. The work was fine. KLH asked for a more recent reference list. Dave contacted four engineers from the EADS Group, Gibson Thomas, Wade Trim and they all said good things. It's a larger company. They are adequately staffed. They have the equipment and multiple crews. They are currently doing a large project in Monessen they are quickly wrapping up. The one negative comment received was from Gibson Thomas. They did part of a project in Sewickley. They look to go after whatever extras they can. Their owner sits on the PA Utility Contractors Association. They are looking out for the best interests of the contractors. According to Gibson Thomas they seemed to go after the One Call markings in Sewickley. The water and gas companies would come out, do the One Call and mark it. They have to be within 18 inches of the actual buried line. If they were 6 inches off they wanted more money from the project. KLH has a bid item for mismarked or unmarked utilities. They have estimated 15 natural gas, 5 electric, 5 telephone and 20 water line mismarkings. That's based on past experience based on Penn's Woods phases 1 and 2. Greenland's unit cost is \$125 for each one of those. There is doubt we would go above the estimated quantity because we are going along the backyards of Colonial Manor Road and the other services are out front.

Dave spoke with Mike Turley from North Huntingdon Township regarding Ormsby Drive. He would like to do a project agreement probably for \$2,000 to cover the restoration of Ormsby. It's about 22 feet at about \$100 a foot. It's a perpendicular crossing but there's also a bore pit. It worked out to less than 200 square feet.

Dave's concerned about not having the DEP permit for Penn's Woods Phase 3. Chuck Colbert said he will get on it next week. The county conservation district has reviewed, approved and sent it off to the DEP. By the time Chuck Colbert reviews it, it will probably be three weeks before it's typed up and signed by his superior. Dave would like to award the contract but maybe hold off on sending the letter because there is language in the contract that says the notice to proceed has to be within 45 days of the notice of award.

The Hartford Heights Force Main project bid opening was held yesterday. There are 4 easements to get as well as a PennDOT permit. The estimate was \$175,000. The low bidder was Superior Utility Excavating at \$108,000. They are local out of Greensburg. We'll need to get a reference list since we haven't worked with them before.

The annual Chapter 94 Report is due to the DEP. It highlights the operation of the plant as well as the system. Hydraulically we're fine for the foreseeable future. We are well below the design limit on the organic loading.

Finance Director's Report

Next month after the regular meeting we will start working on the budget. After 10 months we should be at 83.3% of revenues and expenses. We're a little under for revenues and great bit under for expenses. We hope to not have a rate increase. Our interest income went way up because we started charging interest on liens.

Assistant System Superintendent's Report

Lieutenant Jesse from Westmoreland County Sheriff's office ran the Active Shooter training classes. He illustrated different ways to survive an attack. He explained that an active shooter is out to kill. Try to hide and if you're found, attack him. We were the first, of our type of business, to have the training.

Adjournment

The Work Session adjourned at 6:45 PM.



William H. Miller, Secretary

Thomas L. Hempel, Assistant Secretary/Treasurer