

NORTH HUNTINGDON TOWNSHIP MUNICIPAL AUTHORITY
 REGULAR MEETING, MARCH 11, 2015, 7:00 PM
 YOUGHIOGHENY WATER POLLUTION CONTROL PLANT
 4222 TURNER VALLEY ROAD, NORTH HUNTINGDON, PA 15642

ROLL CALL:

Jeffrey Fisher	- Present	Michael Branthoover, General Manager	- Present
Todd Fry	- Absent	Charles J. Gilbert, System Supt.	- Present
Timothy Hondal	- Present	Christy J. Raspotnik, Finance Director	- Present
Joseph Korenic, Jr.	- Present	Christopher Sanner, Asst. System Supt.	- Present
William H. Miller	Absent	Daniel J. Hewitt, Solicitor	- Present
		David A. Coldren, KLH Engineers	- Present

The Regular Meeting of the North Huntingdon Township Municipal Authority was called to order at 7:08 P.M. by Timothy Hondal, Chairman. Michael L. Branthoover called the roll and a quorum was present.

CITIZEN'S INPUT

Bill Viola – 12421 St. Nikolai Drive

He lives in a new home that was built through Bacco Construction. This is the first time he's built a home. Somewhere through the line on communication, he never received a sewage bill. He receives a water bill every month. He thought he was paying everything through the water and didn't know he was supposed to get an individual sewage bill. A month or so ago, Michael contacted him and he received a \$3,100 sewage bill in the mail. He was caught off guard by that. He contacted his builder immediately. The builder informed him all the paperwork was filed. Kevin had inspected the sewer line. He's asking for leniency to help him out. He's not looking to get out of this, but maybe he could be given a break and make payments.

Attorney Hewitt asked about the permit.

Mr. Branthoover replied the permit was done around 2008. The builder never picked up his copies of the permit.

Mr. Viola said this is his first house and he didn't know.

Attorney Hewitt asked how this fell off the map.

Mr. Branthoover replied we were never contacted for an inspection. Builders purchase permits all the time and they can sit for years.

Attorney Hewitt asked if the line was inspected but not the lateral.

Mr. Branthoover replied correct. We knew the permit was purchased but we didn't know the home was being constructed. We were going through some old files, found it and we had our guys go out and inspect it.

Mr. Hondal said the issue may be with the builder.

Mr. Viola asked his builder assured him he did everything he was supposed to do.

Mr. Branthoover said it's ultimately up to the builder to phone in the inspections and the final dye test before he hands off the keys.

Mr. Hondal said it seems the breakdown is because it was never inspected and we never had notification. There may not be an answer.

Mr. Voila asked if they just consider it, he could use some help.

Attorney Hewitt said he really should talk to his builder.

Mr. Hondal suggested he ask the builder for copies of the inspections.

Attorney Hewitt said everybody who receives services pays for the capital improvements. We can't waive that because your builder didn't jump through the right hoops.

Mr. Viola asked if this is the first time this happened.

Mr. Branthoover replied this is the first time he's run across this issue with the builder. We are not imposing any penalty on this now until after he spoke with the Board.

Mr. Voila said he's going to call his builder and ask for the copies of the inspections. But when Kevin recently came out to inspect his line, he said he remembered inspecting his line. He is going to check with his builder.

ENGINEER'S REPORT

Mr. Coldren requested authorization to advertise for electrician labor services.

Motion: Korenic
Second: Fisher

Motion to authorize to advertise for election labor services which will be a two-year agreement with the possibility of extension for years three and four. This is for electrical work to be performed and will be defined in a scope of work the limitations of it.

Motion Carried 4 – 0 – 0

SOLICITOR'S REPORT

Attorney Hewitt reported they are continuing in their efforts with the WWMA litigation. There is a conference scheduled for March 23 that he and Mr. Branthoover will attend in hopes of avoiding going to trial later this year.

MANAGER'S REPORT

Motion: Korenic
Second: Fisher

Motion to approve the minutes of the Work Session on February 11, 2015.

Motion Carried 3 – 0 – 0

Motion: Fisher
Second: Korenic

Motion to approve the minutes of the Regular Meeting on February 11, 2015.

Motion Carried 3 – 0 – 0

Motion: Korenic
Second: Fisher

Motion to approve payment of the bills:

Capital Reserve Requisition #170 --	\$ 42,607.80
Operation --	\$167,407.72
Payroll --	\$105,718.46

Motion Carried 3 – 0 – 0

OLD BUSINESS

There were no items of Old Business.

NEW BUSINESS

Mr. Branthoover requested approval of the Commercial Agreement for the Hampton Inn. That's with Irwin Hotel Associates, LP.

Motion: Korenic Motion to approve the Commercial Agreement with Irwin
Second: Fisher Hotel Associates, LP for the new Hampton Inn.

Motion Carried 3 – 0 – 0

Mr. Branthoover requested approval of Resolution #2 of 2015. It's for the destruction of old records as listed and itemized on Exhibit A of the resolution.

Motion: Fisher Motion to approve Resolution #2 of 2015 titled Records
Second: Korenic Destruction.

Motion Carried 3 – 0 – 0

Mr. Branthoover stated there will be no action on Optimus Risk Services this evening.

Mr. Branthoover stated there will be no action on Circleville VFD.

Attorney Hewitt stated the Board could approve that donation contingent upon receiving an appropriate letter of request.

Motion: Fisher Motion to approve the donation of used furniture to the
Second: Korenic Circleville Volunteer Fire Department upon official
Request from that department.

Motion Carried 3 – 0 – 0

Mr. Branthoover requested approval of the QuickBooks Accounting Software with two user licenses for \$570 one-time fee.

Motion: Korenic Motion to purchase the QuickBooks Accounting
Second: Fisher Software in the amount of \$570 for two-user license,
one-time fee.

Motion Carried 3 – 0 – 0

Mr. Branthoover requested approval of the ADP Payroll Solutions. The cost will be \$2,293.44 annually that includes W-2 processing, all payroll taxes and all tax reporting.

Motion: Fisher Motion to approve the purchase of the ADP Payroll
Second: Korenic Solutions for the amount of \$2,293.44 annually.

Motion Carried 3 – 0 – 0

Mr. Branthoover requested approval of the new Exelos Protech Agreement. It's a three-year agreement and the cost is \$2,624 per month for 24/7 software, hardware and network support maintenance. It's also for the Yough Treatment Plant, all mobile equipment and the offices.

Motion: Korenic Motion to enter into an agreement renewal with Exelos
Second: Fisher Protech in the amount of \$2,624/month. This would be
a three-year agreement.

Motion Carried 3 – 0 – 0

ANNOUNCEMENTS

An executive session was held prior to the Regular Meeting for the purpose of discussing legal and personnel matters.

ADJOURNMENT

Motion: Koreni Motion to adjourn.
Second: Fisher

Motion Carried 3 – 0 – 0

Meeting adjourned at 7:30 PM.



William H. Miller, Secretary