

NORTH HUNTINGDON TOWNSHIP MUNICIPAL AUTHORITY  
 WORK SESSION, MARCH 7, 2012, 5:30 P.M.  
 YOUGHIOGHENY WATER POLLUTION CONTROL PLANT  
 4222 TURNER VALLEY ROAD, NORTH HUNTINGDON, PA 15642

**Roll Call:**

Andrew Blenko	- Present	Kate Petrosky, Manager	- Present
Edward P. Shields	- Absent	Donald J. Snyder, Jr., Solicitor	- Absent
William H. Miller	- Absent	Daniel J. Hewitt, Solicitor	- Present
Timothy J. Hondal	- Present	Chuck Gilbert, System Superintendent	- Present
Joseph M. Korenic, Jr.	- Present	David A. Coldren, KLH Engineers	- Present
		Michael Branthoover, Finance Director	- Present

The Work Session of the North Huntingdon Township Municipal Authority was called to order at 5:52 P.M.

**Citizen's Input**

No citizens were present.

**Manager's Report**

Mrs. Petrosky reminded the Board the Statements of Financial Interest are due before May 1 so that she may get them to the Township by May 1.

When she was preparing the ad for the 2012 meeting dates she noticed the July meeting is on July 4<sup>th</sup>. The date will need changed and she suggested the following Wednesday, July 11. The meeting could be cancelled and not have one at all. Mr. Blenko suggested having it the last Wednesday in June. Mrs. Petrosky said she will send everyone an email and they can decide next month.

There is nothing new to report on the tap fee survey. Mrs. Petrosky still wants to get additional information.

Gary Blasko, Operations Supervisor submitted his resignation. His last physical day of work was last Thursday. His vacation takes him through April. Mrs. Petrosky would like to start advertizing for his position. Before interviewing or hiring, they have to flush out the job description. Mr. Gilbert and Neil Mance are handling his position right now. Neil is in the laboratory and is acting as supervisor. She would like to name Neil as a working foreman until Gary's position is filled. That would involve paying him the working foreman rate which is an additional \$1.50 per hour. That would need Board action. It's the Board's discretion if and when you want a working foreman, who you choose and how they act in that position. Right now there is one working foreman who is Terry Horvat who took over when Russ Kisner left.

Mr. Shields asked Chuck who is certified in the lab?

Mr. Gilbert replied everybody is certified that is an operator in the lab. He was certified but it's been changed and you have to be a lab tech or lab supervisor so he's not qualified to do that now. Neil is certified and is the Lab Supervisor. Craig Coughenour is a lab tech. A Lab Supervisor is allowed to be off 16 days in a row. Both Gary and Neil were Lab Supervisors. We can operate with one as long as Neil doesn't need to be off more than 16 days.

Mrs. Petrosky said we could probably borrow someone from another Authority if that were to happen.

The Board discussed the information that should be put in the ad for the job and where the ad should be posted besides the newspaper. Mr. Hondal suggested using a hiring agency that would do the advertizing and initial screening for us.

Mrs. Petrosky would like the Board to be more involved than usual in the screening and interview due to the importance of this position. The May meeting is the target to have a new hire selected.

Mrs. Petrosky would like permission to solicit and hire two temporary summer employees. Mike Slavka worked last summer and would like to return for this summer.

The Township is looking at redoing their road restoration ordinance, it's not done yet but it's been in the works for years. They would like the Authority to include road paving in our contracts or make a payment to the Township to have them include it in their road paving program. The cost may be \$300,000 to \$400,000 to overlay the roads.

Attorney Hewitt suggested giving the Township a response saying we would oppose the proposed changes to the ordinance because of the increased cost.

The Board decided to give the Township a response suggesting the Authority give them some money towards repaving the road.

The Authority has received \$154,000 from CBDG funding through the Township towards the next set of lateral inspections. It's less than what was requested. It may not cover everything and it may have to be done on a first-come, first-serve basis through the County's approval process. The residents will be made aware when the applications are sent out. The Authority can reapply for 2013 and 2014 to get additional money.

The Board approved the staff to participate in raising money for Reflections of Grace. Any employee who wants to donate will be allowed to dress casual for the day.

### **Solicitor's Report**

Attorney Hewitt reported PNC Bank's proposed, new type of financing is not a good deal. He recommended sending PNC a "no thank you" letter and shopping around for something else.

A draft was made for management's new sick policy but there were more questions and discussion. Attorney Hewitt is revising the draft and will propose it to the Board again next month.

There is a new Resolution on the Articles of Amendment. The Board of Commissioners did not approve the 50-year extension that was proposed with the change of the name, but they did approve an extension through 2042.

### **Engineer's Report**

Country Hills, Phase 2 Contract 2012-1 bid opening was held. The low bidder was at \$1.32 million. The original estimate many months ago was \$1.2 million then the stone quantity and the estimate were bumped up. Advanced Contracting is comfortable with the bid. They have done work with KLH in the past. They've replaced sewers in Greenville and Saxonburg. Their bid is lower because they have a pipe bursting machine that has worked out well in the past.

Advanced Contracting is also the low bidder on Emergency #2 Contract 2011-4. It involves 2,500 feet of sewer replacement.

The Board is concerned about the same contractor doing both projects because both projects are supposed to start at the same time and are to be done before winter.

Last month Mr. Coldren and Mr. Gilbert met with Doug Beitko of Garvin, Boward & Beitko Engineering out of Pittsburgh regarding Atwood Estates. The Board requested an estimate to put his recommendation in writing. The cost is at an hourly rate not to exceed \$2,000. Attorney Hewitt suggested paying that amount to get the recommendation.

The WETT Testing is done every five years for the permit at the Plant to operate the Plant. There is a proposal to assist the Authority in getting quotes from local laboratories to do the required testing and then to prepare the application to DEP. The proposal is at KLH's hourly rate with a not-to-exceed cost of \$5,000. This is the cost for KLH -- it does not include the actual testing.

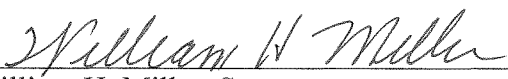
**Superintendent's Report**

LaDonna Village is being sold so Mr. Gilbert was walking the rights-of-ways. When they started building LaDonna's they covered everything with fill including our manholes. Our engineer at that time was Don Glenn and he knew it was being done. Three or four manholes have been located under about four feet of fill. These had to be dug up because one of the laterals tested had water in it. Chuck couldn't tell if it had water in it because the line wasn't laid correctly or if there was a backup where water was running back into the main.

When Indian Lake gravity line went the force main suffer where it dumps into the gravity flow and comes into the plant, what happens is all that gas come in there and the manholes have been deteriorating and falling apart because of the gas. Plastic inserts have been put in the manholes on Five Pines to protect them. That doesn't protect the base because those are falling apart too. One manhole was coated about 10 to 15 years ago. That coating was guaranteed for ten years but it's now gone and fell into the manhole.

**Adjournment**

The Work Session adjourned at 7:20 PM.

  
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William H. Miller, Secretary