

NORTH HUNTINGDON TOWNSHIP MUNICIPAL AUTHORITY
 WORK SESSION, FEBRUARY 8, 2017, 5:30 P.M.
 YOUGHIOGHENY WATER POLLUTION CONTROL PLANT
 4222 TURNER VALLEY ROAD, NORTH HUNTINGDON, PA 15642

Roll Call:

Jeffrey Fisher	- Present	Michael Branthoover, General Manager	- Present
Thomas Hempel	- Present	Christy J. Raspotnik, Finance Director	- Present
Timothy Hondal	- Present	Christopher Sanner, System Superintendent	- Present
William H. Miller	- Present	Michael Henao, Asst. System Superintendent	- Present
Charles Denning	- Absent	Daniel J. Hewitt, Solicitor	- Absent
		Amber Leechalk, Solicitor	- Present
		David A. Coldren, KLH Engineers	- Present

Citizen's Input

There were citizens present but they did not address the Board.

HomeServe

Daniel Guest presented a program for lateral line insurance. There were many questions and much discussion.

Manager's Report

Alcosan started the Clean Water Assistance Fund, it works off of the Dollar Energy Fund Program. We have about 282 customers that are covered by this in the Cavittsville/Ardara area because they are serviced by Alcosan. This is all based on income and number of people in the household. Right now people can receive a \$30 credit every three months on their bill. It is uncertain how it is funded so more information is being gathered.

The statements of financial interest were passed out and are due to the township by May 1.

The 2017 PMAA Board Member training is March 7 in Cranberry. The deadline for early registration to get a \$30 discount is February 18. Mr. Hempel and Mr. Denning are registered.

Our PNC Standby Bond Purchase Agreement is up for renewal as of April 1, 2017. We do this annually because of the Swaption we are in. The bonds will be paid off in three years. The new agreement is 130 basis points and is based on a par of \$3.5 million. This is an increase of 25 basis points and from last year and we really don't have choice. It's an increase of \$8,866 in

expenses for the Authority this year even though the principal amount is going down. What the Standby Purchase Agreement does is if one of our bond holders wants to sell their bonds and they cannot find a buyer quickly enough, this agreement kicks in and will cover the cost of those bonds until they are sold. Approval will be requested at the meeting.

The Board will need to reorganize tonight. That will take place after citizens input. Mr. Denning isn't here so the Board can wait if they choose.

The Public Meeting for Penn's Woods Phase 4 and Markvue Manor Phase 1 is February 22, 2017 at 7:00 PM at the Townhouse. We sent out 93 invitations and of those 55 require easements.

Maher Duessell has given us a proposal for Professional Audit fees for 2017, 2018, 2019. Their fees have increased 3% from last year (FY2016) and it's a 3% increase annually over the next three years. The Board asked about previous increases, possibly a one-year agreement and getting prices from other auditors.

Solicitor's Report

There were no items to report.

Engineer's Report

In the Penn's Woods Phase 4 and Markvue Manor Phase 1 projects, 33 of the easements are temporary which are typically easier to get. May 1 is the target date to begin construction. The E&S applications are in. Each project is separate. We still have to work with the Township for the project agreement and road restoration. Advertising will be about March 1, the bid opening around April 5, 2017 with hopefully a recommendation to award April 12, 2017.

There were two exhibits displayed for the Basis of Design Study showing the existing plan and the future conceptual site plan.

System Superintendent's Report

The guys have been doing the dye tests and laterals in Penn's Woods Phase 1, the Bentley Contract. These are the homes that did not qualify for the grant project and now the 18-month maintenance bond has ended.

Assistant System Superintendent's Report

There was a non-compliance violation on December 4, 2016 for a high chlorine level. It was reported to the DEP.

The lab supervisor and lab techs are being taught new techniques and new and different parameters that could help adapt to the new changes that are coming up.

The first safety committee meeting of the Safety Manual was held the last Wednesday in January. The manual will be finalized the last Tuesday of February. The committee is made up of Michael, Christy and four union employees. They are going through the safety manual and will make recommendations then will be sent to the union. They are working on getting it accredited through workers compensation. Official training will be this Friday. A member from AmeriHealth will be at the plant to give a 2-3 hour training session which is required to be certified. That training will be required every year. In turn we'll get discounts on our workers compensation insurance.

The Authority is working on the grease trap program (F.O.G.) with the Township. They have to find an agreement to see how they will work hand in hand together to have a successful program.

Finance Director's Report

Since mid-October she's been working with different energy suppliers for rates for electric supply because our contract is ending this June with Keytex. She's been getting rates from them and MidAmerican Energy. The rates right now are down at least \$.01 per kilowatt hour from the previous contract and from the way the winter has been going it will probably drop more. She's hoping within the next two weeks to get the best rate and we can get locked in. The best rate you can get is to lock in for 48 months. We paying \$.065 right now so it will be about a 20% savings. Our bills range from \$12,000 to \$25,000 a month, it will be a substantial savings.

Adjournment

The Work Session adjourned at 6:50 PM.



William H. Miller, Secretary