

NORTH HUNTINGDON TOWNSHIP MUNICIPAL AUTHORITY
 WORK SESSION, AUGUST 9, 2017, 5:30 P.M.
 YOUGHIOGHENY WATER POLLUTION CONTROL PLANT
 4222 TURNER VALLEY ROAD, NORTH HUNTINGDON, PA 15642

Roll Call:

Jeffrey Fisher	- Absent	Michael Branthoover, General Manager	- Present
Thomas Hempel	- Present	Christy J. Stewart, Finance Director	- Present
Timothy Hondal	- Present	Christopher Sanner, System Superintendent	- Present
William H. Miller	- Present	Michael Henao, Asst. System Superintendent	- Present
Charles Denning	- Present	Daniel J. Hewitt, Solicitor	- Present
		David A. Coldren, KLH Engineers	- Present

Citizen's Input

There were no citizens present.

Auditor's Report

Betsy Krisher and Nikki Walton from Maher Duessel presented the Audit report and financial statements for the Fiscal Year 2017. She indicated there was excellent cooperation from everyone at the Authority. The books and records presented were in accordance with generally accepted accounting procedures. There no disagreements with management about any accounting, auditing or reporting matters. No one asked them at any point to look the other way. No deficiencies were identified.

Manager's Report

The facilities tour was this past Friday with Mr. Denning and Mr. Fisher attending. Operator Neil Mance gave the tour and explained all the processes. Mr. Fisher said he did a great job.

The Townhouse may have limited access for customers as they will be doing some construction starting soon.

The commissioners requested Andy Blenko to contact us to submit our next phase of the lateral project into the township by then end of the month for the CDBG funding we've received in the past. This will be the eighth phase of the lateral project. The only caveat is the township has to spend their current allocation of grant money before we get approved.

A couple months back the Board gave permission to advertise for a laborer. This evening approval will be requested to hire a laborer.

Things are progressing well with HomeServe. The post card mailing has been bumped up a week. The launch campaign will be August 23 and they will be mailing out about 7,500 offerings.

Solicitor's Report

Brook Haven is moving along. Last month Brook Haven 3 development was approved and recorded. Shuster is now moving on to Brook Haven 4 which is requiring several variances from the Township zoning and hearing board. It's going to be more intensive development with patio homes. We do have the EDU's for it. The developer's agreement will be presented and approval will be requested at the regular meeting.

We were contacted about a property on Hedy Lynn Drive that has a grinder pump. They now want to connect via gravity on Willow Glenn lines. Dan has the agreement and he'll request conditional approval because he doesn't have all the paperwork.

We are working on enforcement issues, we have just sent two properties to Judge Gongaware on people who have ignored us on regular occasions.

The WWMA matter continues. There was a meeting with the Alcosan officials of the potential takeover of the line through Trafford. That gets Trafford out of the mix and will hopefully get Alcosan to eliminate their demand for money.

We met with Greenland over the restoration problems in last year's project. We are cutting a deal with Zezza's. We still expect complaints from them but believe they are not valid.

Engineer's Report

Penn's Woods 4 with Brentzel is about 30% complete. Everything is going well. Tom Morroco is inspecting Penn's Woods 4 and Markvue Manor 1. There is a pay request that came in late. They've requested \$17,439.90.

Markvue Manor 1 with Kukurin is about 75% complete. There should be no issues with them meeting their contract deadline. There is a pay request which came in later, it is in the amount of \$179,786.31. There is also a change order #1 in the amount of \$9,222.64 for storm sewer relocation work.

A letter was sent to both contractors reminding them they have a specific number of days and the Authority doesn't typically grant time extensions. He received a phone call today from Alicia Brentzel who said they are going to add men to meet their deadline.

They are proceeding with the design of Five Pines 1 and Markvue Manor 2. All the background surveys and drawings are done.

There is a design review meeting scheduled for Tuesday for the locker room addition. The plan and possibly the entire set of drawings will be ready next month.

System Superintendent's Report

Approval will be requested at the Regular Meeting to sell truck #13 which is our 2002 GMC utility truck. We've just received a 2017 Tahoe which will be a shared management vehicle between the plant and the office. Trucks are being moved around. The 2009 pickup will be put into the work rotation. It will become the new plow truck, salt spreading truck and maintenance vehicle.

Assistant System Superintendent's Report

There were no items to report.

Finance Director's Report

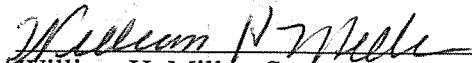
Michael had a Safety Training Day at the plant with confined space and work zone safety. The cost was a little over \$2,800. \$1,200 was recouped by inviting people from other Authorities. The guys received certifications and DEP credits.

Executive Session

At 6:06 P.M. the Board went into executive session and at 7:02 P.M. they came out of executive session.

Adjournment

The Work Session adjourned at 7:02 P.M.


William H. Miller, Secretary