

NORTH HUNTINGDON TOWNSHIP MUNICIPAL AUTHORITY  
 REGULAR MEETING, APRIL 13, 2016, 7:00 PM  
 YOUGHIOGHENY WATER POLLUTION CONTROL PLANT  
 4222 TURNER VALLEY ROAD, NORTH HUNTINGDON, PA 15642

**ROLL CALL:**

Jeffrey Fisher	- Present	Michael Branthoover, General Manager	- Present
Todd Fry	- Present	Christy J. Raspotnik, Finance Director	- Present
Thomas Hempel	- Present	Christopher Sanner, System Superintendent	- Present
Timothy Hondal	- Present	Michael Henao, Asst. System Superintendent	- Present
William H. Miller	- Absent	Daniel J. Hewitt, Solicitor	- Present
		David A. Coldren, KLH Engineers	- Present

The Regular Meeting of the North Huntingdon Township Municipal Authority was called to order at 7:27 P.M. by Timothy Hondal, Chairman. Michael L. Branthoover called the roll and a quorum was present.

**CITIZEN'S INPUT**

There were no citizens present.

**ENGINEER'S REPORT**

Mr. Coldren presented Contract 2016-02 Hartford Heights Force Main Replacement. The bids were reviewed in the Work Session. The recommendation is that the contract be awarded to Superior Utility Excavating for their lump sum bid of \$108,562.00.

Motion:	Hempel	Motion to award Contract 2016-02 Hartford Heights Force
Second:	Fisher	Main to Superior Utility Excavating in the amount of
		\$108,562.00

Motion Carried 4 – 0 – 0

Mr. Coldren noted on the Penn's Woods 3 project, the Authority received the road opening permit from the Township. After further review, there will not be a need for a formal project agreement.

**SOLICITOR'S REPORT**

Attorney Hewitt requested a motion to authorize the execution of the permit applications and supplemental documentation as part of the WWMA process.

Motion: Fisher                      Motion to move forward with the authorization of permit  
Second: Hempel                      application fees.

Motion Carried 4 – 0 – 0

**MANAGER'S REPORT**

Motion: Fry                              Motion to approve the minutes of the Work Session on  
Second: Hempel                      March 9, 2016.

Motion Carried 4 – 0 – 0

Motion: Hempel                      Motion to approve the minutes of the Regular Meeting on  
Second: Fisher                      March 9, 2016.

Motion Carried 4 – 0 – 0

Motion: Fisher                      Motion to approve payment of the bills:  
Second: Fry

Capital Reserve Requisition #183 -- \$ 37,389.20  
Operating --                              \$201,296.18  
Payroll --                                  \$159,196.76

Motion Carried 4 – 0 – 0

**OLD BUSINESS**

Mr. Branthoover stated we need to ratify the Penn's Woods Phase 3 Letter of Credit because PennDOT would not accept our cash bond for \$5,000. The cost of the letter of credit is going to be a \$100 origination fee and \$200 annually for three years. The total cost will be \$700 to provide a bond for \$5,000.

Motion: Fry Motion to approve the ratification of the Letter of Credit for  
Second: Hempel Penn's Woods Phase 3 in the overall amount of \$700.

Motion Carried 4 – 0 – 0

**NEW BUSINESS**

Mr. Branthoover requested approval of Resolution #4 of 2016 for the tap fee increase effective July 1, 2016. The amount will be \$3,950.

Motion: Hempel Motion for the approval of Resolution #4 of 2016 which is  
Second: Fisher the tap fee increase starting July 1, 2016 in the amount of  
\$3,950.

Motion Carried 4 – 0 – 0

Mr. Branthoover requested approval of the developer's agreement for the McConnell Plan with Mr. Fred Crack. It's a 10 lot subdivision located in Country Hills.

Motion: Fisher Motion to approve the developer's agreement of the  
Second: Hempel McConnell Plan.

Motion Carried 4 – 0 – 0

**ANNOUNCEMENTS**

An executive session was held prior to the Regular Meeting for the purpose of discussing legal and personnel matters.

**ADJOURNMENT**

Motion: Fry Motion to adjourn.  
Second: Hempel

Motion Carried 4 – 0 – 0

Meeting adjourned at 7:36 PM.

  
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William H. Miller, Secretary