

NORTH HUNTINGDON TOWNSHIP MUNICIPAL AUTHORITY
 REGULAR MEETING, APRIL 9 2014, 7:00 PM
 YOUGHIOGHENY WATER POLLUTION CONTROL PLANT
 4222 TURNER VALLEY ROAD, NORTH HUNTINGDON, PA 15642

ROLL CALL:

Todd Fry	- Present	Charles J. Gilbert, System Supt.	- Present
Timothy Hondal	- Present	Michael Branthoover, Finance Director	- Present
Joseph Korenic, Jr.	- Present	Christopher Sanner, Asst. System Supt.	- Present
William H. Miller	- Present	Donald J. Snyder, Jr., Solicitor	- Present
William E. Miller	- Present	David A. Coldren, KLH Engineers	- Present

The Regular Meeting of the North Huntingdon Township Municipal Authority was called to order at 7:08 P.M. by Timothy Hondal, Chairman. Michael L. Branthoover called the roll and a quorum was present.

CITIZEN'S INPUT

There were no citizens present.

ENGINEER'S REPORT

Mr. Coldren requested authorization to advertise the Penn's Woods Phase 1 Sewer Replacement Project for bid.

Motion:	Korenic	Motion to authorize advertising the Penn's Woods
	W E Miller	Phase 1 project.

Motion Carried 5 – 0 – 0

Mr. Coldren requested authorization to approach the property owner adjacent to the Mountain Ridge Force Main to get a new easement. KLH will prepare the easement and will work with Attorney Snyder's office preparing the agreement. Then he will proceed to relocate the force main pending the cost.

Motion:	W H Miller	Motion to authorize and proceed along the basis of the
	Fry	outline.

Motion Carried 5 – 0 – 0

Mr. Coldren stated the Authority's Chapter 94 Report is due to the DEP by the end of March each year and it has been submitted. It outlines the operation of the plant and gives a

general discussion of the systems operation. The Hydraulic Capacity Report shows ours is 3.313 mgd. The past five years' flows were reviewed and the next five years were projected. As long as the Authority is below the line then it's good. We foresee no hydraulic overload within the next five years and hopefully well beyond that. The Authority is rated for 5,524 pounds of bod per day of the Organic Loading. The past five years' flows were reviewed and the next five years were projected. The Authority is well below the Organic Loading.

SOLICITOR'S REPORT

Attorney Snyder had nothing to report.

MANAGER'S REPORT

Motion: Korenic Motion to approve the minutes of the Regular Meeting on
Second: Fry March 12, 2014.

Motion Carried 5 – 0 – 0

Motion: W E Miller Motion to approve the minutes of the Work Session on
Second: W H Miller March 12, 2014.

Motion Carried 5 – 0 – 0

Motion: Korenic Motion to approve payment of the bills:
Second: W H Miller

Capital Reserve Requisition #159 -- \$ 33,609.34
Administration and System -- \$187,847.76
Payroll -- \$ 91,673.35

Motion Carried 5 – 0 – 0

OLD BUSINESS

Attorney Snyder stated there are two deferred agreements with respect to two properties. The first is a property tax map number 54-16-02-0-019. The assessment would be Contract 9, Sheet 14, and Property #1. This is the old MAWC property but until recently the tax office thought it belonged to the NHTMA. It had been deeded to the MAWC in 1956. The \$150 deferred tap was in the event the property actually had something on it and was going to connect to the sewer system. That was removed when the office was moved from this property to the Town House. The \$150 has been hanging out there. There is nothing on the property that would be tapped in. At this time it would be appropriate to write off the deferred tap that entered on January 7, 1980 in the amount of \$150 with respect to that property at 11280 Mockingbird Drive.

Motion: W E Miller Motion to write off the deferred tap fee in the amount of
Second: Fry \$150 for the property at 11280 Mockingbird Drive,
North Huntingdon Township.

Motion Carried 5 – 0 – 0

Attorney Snyder stated the second relates to property formerly of Charles E. Kunkle. The property has \$150 deferred tap that was entered in the event the property was ever developed. This property was subsequently transferred to another owner. The house on the property was raised. The only reason there was that was held in escrow was if they ever did tap in at that time. This is with respect to property at 8990 Barnes Lake Road. The assessment number is 11-3-4. The deferred tap was entered by the Board on September 15, 1980. The motion would be to write off the deferred tapping fee of \$150 with respect to the property located at 8990 Barnes Lake Road, Assessment Number 11-3-4.

Motion: W H Miller Motion to write off the deferred tap fee in the amount of
Second: Korenic \$150 for the property at 11280 Mockingbird,
North Huntingdon Township.

Motion Carried 5 – 0 – 0

NEW BUSINESS

Mr. Branthoover requested approval of the tentative collective bargaining agreement.

Motion: Fry Motion to approve the collective bargaining agreement
Second: Korenic as set forth in the tentative agreement dated April 1, 2014.

Motion Carried 4 – 1 – 0 (Hondal)

Mr. Branthoover stated the Municipal Authority of Westmoreland County is increasing their water shut-off and on fees from \$10 to \$50 each way. He requested to amend our fees to coincide with that as of May 1, 2014.

Motion: W E Miller Motion to amend the fees to reflect the new fees set by the
Second: Korenic water authority for shut-offs.

Motion Carried 5 – 0 – 0

Mr. Branthoover requested permission to solicit applications for a temporary summer laborer. We also need to establish a rate of pay.

Motion: Fry Motion to advertise for one temporary laborer for the
Second: W E Miller summer months to be paid minimum wage.

Motion Carried 5 – 0 – 0

Mr. Branthoover requested permission to solicit applications for one clerical employee and two laborers.

Motion: Korenic Motion to begin the advertisement process for one
Second: Fry clerical position and two laborer positions.

Motion Carried 5 – 0 – 0

Mr. Hondal requested a motion to appoint Mr. Branthoover to the General Manager's position with an annual salary of \$75,367 effective April 1, 2014.

Motion: Korenic Motion to appoint Mr. Branthoover to the General
Second: Fry Manager's position with an annual salary of \$75,367
 effective April 1, 2014.

Motion Carried 5 – 0 – 0

ANNOUNCEMENTS

An Executive Session was held prior to the Regular Meeting for the purpose of discussing legal, collective bargaining and personnel matters.

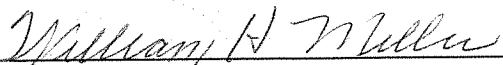
A Budget Work Session will be held immediately following the Regular Meeting to discuss Fiscal Year 2015's Operating Budget and Five Year Plan.

ADJOURNMENT

Motion: Fry Motion to adjourn.
Second: Korenic

Motion Carried 5 – 0 – 0

Meeting adjourned at 7:30 PM.



William H. Miller, Secretary